<table>
<thead>
<tr>
<th>Elected Members* (HSC Group)</th>
<th>Appointed Members* (HSC Group)</th>
<th>Environmental Health &amp; Safety (EH&amp;S) Staff**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leslie Anderson, Co-Chair (1) X</td>
<td>Paul Zuchowski (3) X</td>
<td>Katia Harb</td>
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<tr>
<td>Fieta Robinson (1)</td>
<td>Katie Beth (3)</td>
<td>Denise Bender</td>
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<tr>
<td>X  Ryan Hawkinson (1) alternate X</td>
<td>Beth Hammermeister (4) X</td>
<td>Erin McKeown</td>
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<tr>
<td>Sterling Luke (2) X</td>
<td>Liz Kindred, Co-Chair (5) X</td>
<td>Angelina Haggard</td>
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<td>X  Jeff Mellema (2) X</td>
<td>Adam Geoffrey (7) X</td>
<td>Manisha Konnur</td>
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<td>X  Carol Harvey (4) X</td>
<td>David Zuckerman (10) X</td>
<td>Jenna Gravley</td>
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<td>Ann Aumann (5) X</td>
<td>Colleen Irvine (9)</td>
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<td>X  Natassia Stelmaszek (6) X</td>
<td>Lori Anthony (6)</td>
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<td>Kelly Carter-Lynn (7)</td>
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<td>David Hirschberg (8)</td>
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<td>X  Hannah Wilson (8) X</td>
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<td>Kameron Harmon (9)</td>
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<td>David Warren (10)</td>
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**Faculty Senate**

| X  Lesley Colby |

**Labor Union Representation**

| X  Leslie Colby |

**Ex-Officio Members**

| X  Lesley Colby |

**Ex-Officio Members**

| X  Lesley Colby |

- Paula Lukaszek, WFSE Local 1488
- Tracey Mosier, UW Facilities
- Felicia Foster, Atty. General's Office
- X  Christine Kang, UAW 4121 X  Chris Pennington, UW Facilities X  Lt. Chris Jaross, UWPD
- X  Leandro Casigrahi UAW 4121 Post Docs X  Steve Charvat, Emergency Management Barry Morgan, Emergency Management Vacant, Transportation Services
- Rick Gleason, DEOHS
- Ken Nielsen, Risk Claims Services Vacant, Capital Planning & Development

*X=present at meeting (quorum=12 elected and appointed members)*
Agenda

1. Call to Order and Introductions
   Liz Kindred called the meeting to order at 1:06 p.m.

2. Approval of Meeting Minutes
   September 2019 U-Wide meeting minutes were approved as amended.

3. National Biosafety Month
   Zara Llewellyn, Biosafety Manager and Interim Assistant Director for Research & Occupational Safety presented on ‘National Biosafety Month’.

4. U-Wide Charter Revisions
   The committee discussed adding the capability of remote access to meetings via Zoom or a conference call. Members were supportive of the option to attend the meetings remotely and spent time reviewing and editing an addition to their charter. The below charter language was voted on and approved. EH&S will update the U-Wide Charter with the following proposed language:

   “Committee members may attend the meeting remotely. The committee member should notify the U-Wide chair and the designated EH&S representative. EH&S will reserve the necessary equipment for each meeting.”

   The committee agreed to table the discussion about Ex-Officio members becoming voting members until next safety committee term.
5. Organizational Group Reports and Election Update
   HSC 1 - Ryan Hawkinson reported for HSC-1. The group met that morning and had a site visit to Benjamin Hall. They did not meet quorum and could not approve their minutes. The group discussed the upcoming elections, completed nominations, and agreed to complete the vote by November.

   HSC 2 - Jeff Mellema reported for HSC-2. The group met last month and approved September minutes. There were no Non-Facilities Services OARS reports to review.

   HSC 3 - Paul Zuchowski reported for HSC-3. The group met last month and discussed OARS reports. Their election is completed. Paul will be retiring in December. However, he will be in attendance at the first meeting of the new term in January.

   HSC 4 - Beth Hammermeister reported for HSC-4. The group met on September 24, approved August minutes, discussed OARS reports, discussed the definitions of ‘Serious Incidents’ given by EH&S, and reviewed their charter for Group 4. A department represented by one of the committee members, recently had EH&S Lab Safety surveys conducted and was concerned the results were inconsistent with previous lab surveys. Election preparations are in process to announce the call for nominations.

   HSC 5 - Liz Kindred reported for HSC-5. The group met in the end of September. They did their annual review of sharps injuries. UW Risk Management presented on Worker’s Compensation Claims 2018 Report. 43% of all claims at Harborview Medical Center were by housekeepers and nurses. Although there has been a decreasing trend. Time lost reported has decreased by 54%. The group began elections and expects to be done by the end of November. Northwest Hospital will be a part of their committee starting January 2020.

   HSC 6 - Natassia Stelmaszek reported for HSC-6. The group met and reviewed OARS reports. Their election is in progress. Natassia credited Matthew Unruh for his persistent support and work on HSC elections. There have been concerns over several break-in incidents in the Dean’s Office and asked if anybody knew about the status of the Building Safety Plan. Lt. Chris Jaross of UWPD said that due to recent leadership changes the Building Safety Plan is still on hold.

   HSC 7 - Adam Geoffrey reported for HSC-7. The group discussed OARS reports. The group had an executive sponsor leadership change and plans to have fewer members on the committee that will improve campus representation in the next term. The group will review their Accident Prevention Plan UW Bothell addendum by the end of this year. Election preparations are in process to announce the call for nominations.

   HSC 8 - Angeline Haggard reported for HSC-8, since she attended. Hannah Wilson said she was not present for the last committee meeting, but thanked Angelina Haggard for acting as the chair in her absence. Angelina Haggard reported that she gave an overview of the health and safety committees, how they work, and EH&S services. HSC-8 committee members also reviewed OARS
reports. Hannah is the election coordinator for this upcoming election and will be stepping down from her leadership role on the committee due to recent staff changes in her department.

**HSC 9** – Colleen Irvine reported for HSC-9. The group met last month, discussed OARS reports and approved September minutes. Alex Hagen was present to discuss Laboratory Safety. Group 9 elections are completed.

**HSC 10** – David Zuckerman reported for HSC-10. The group met on September 25 and discussed OARS reports. The group discussed one of the OARS reports involving an indecent exposure incident at the arboretum. This incident led to the formation of a subcommittee to discuss ways to deal with safety and security issues. They are reviewing their safety plan and will develop a code word system. Liz Kindred of HSC 5 suggested they consider getting a ‘De-escalation’ training. David replied that they will be getting “de-escalation” training and active shooter training and drill. Their elections are in progress.

6. **Union Reports:** Christine Kang had questions about the CO₂ incident but decided to wait until after EH&S gave updates on the incident.

7. **Ex-Officio Reports:**
   **Emergency Management** - Steve Charvat reminded the committee of the 2019 Great Shake Out earthquake at 10:17 a.m. on October 17. Steve encouraged everyone to take one minute of the year to practice earthquake safety. The tri-annual update of the UW Comprehensive Emergency Management Plan (CEMP) has now been closed and those comments are being reviewed. The CEMP will have institutional signatures that include the President, Provost, and both Chancellors from UW Bothell and UW Tacoma. Steve was invited to speak about emergency preparedness at a meeting with the Board of Deans and Chancellors on September 5. The Provost is a strong advocate of safety and wants to see safety initiatives completed over specific time intervals.

**UWPD** – Lt. Chris Jaross updated the committee about the fire at UWMC on October 2. The fire involved the storage of lithium ion batteries used for patient tracking devices.

**Faculty Senate** - Leslie Colby reported the next Faculty Senate meeting will be on October 17 and solicited safety topics from the U-wide members that she could take to the Faculty Senate.

**UW Facilities (UWF)** – Chris Pennington reported that UW Facilities will be the only members in Group 2 starting next year. UW Facilities will complete elections by the end of November.

8. **EH&S Updates**
   Angelina Haggard thanked the committee for their efforts regarding the upcoming health and safety committee elections. She said that the committee attendance will be monitored in the new term, making sure the committees are in balance and the group is meeting quorum.
The Health & Safety Committee dashboard is complete and available to view. Data is refreshed on the 10 of each month, starting with October 10. All committee chairs currently have access to the dashboard, but other committee members are welcome to request access via an email to Angie.

Katia provided on update on the following:

- EH&S partnered with the College of the Environment to conduct an on-site safety training class for small motorboat operators.
- EH&S hosted a Graduate Student Safety Seminar on September 24 with approximately 250 attendees.
- EH&S is currently reviewing resumes for a Laboratory Safety Specialist position awarded by the Provost's Office.
- EH&S is preparing for the Laboratory Safety Awards & Innovation event on December 9 in the HUB with Provost Mark Richards in attendance.
- EH&S is preparing the EH&S Annual Report.

Katia provided an update on the Harborview Medical Center radiation release incident. EH&S continues to support the continued recovery efforts along with the School of Medicine, HMC, and the University President's office among other departments. The Department of Energy (DOE) is onsite to allow for in-person review of their preliminary investigation report this week. EH&S and DOE came to an agreement on the clean-up approach, which will be more conservative than state and federal release limits.

Steve Charvat asked about outreach efforts once the clean-up is complete. Katia replied there is a team for media and outreach education. There will be training and information sessions for the employees. Past sessions have been held as well.

9. WA Labor & Industries Updates
L&I requested that EH&S investigate a reported concern related to working in specialized exhaust ventilation systems. EH&S and UWMC are conducting an investigation and will respond by the October 18 deadline.

10. Serious or Potentially Serious Incident Review
Erin McKeown provided updates on a few serious incidents, some of which had been discussed previously.

Erin stated that another serious bike accident occurred in front of the Roosevelt Building and was similar to the last accident. However, this time Transportation Services and Seattle Department of Transportation (SDOT) employees witnessed the accident while at the location considering design changes to the bus/shuttle stop and bike lane.

Erin indicated the EH&S CO$_2$ investigation is not yet complete. The CO$_2$ tank was weighed and a very small leak was confirmed. Christine Kang of UAW 4121 asked for a copy of the final report.
and asked if EH&S was developing an SOP for this process. Erin said she would follow up with Christine. The final report will be shared.

The South Lake Union campus waste disposal OARS report was raised. Katia gave an update for an incident, although not classified as a “Serious” incident, involving a contract custodian who improperly removed waste (biological and radiological) from some floors of the one building at the South Lake Union campus. EH&S completed radiological sampling to ensure no contamination was present on building surfaces. The waste dumpster is restricted and will be collected as regulated waste by a contractor. School of Medicine arranged for a vendor to clean the building surfaces. The EH&S medical director, biosafety office, and radiation safety offices responded to assess and provide communication to the occupants. This event is determined to be low risk to employees working in the building.

11. **Good of the Order:**--

12. **Adjourn:** Liz Kindred adjourned the meeting at 2:30 p.m.