1. **Attendance/Quorum**

Final 3/8/2023 U-Wide meeting minutes

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**U-WIDE HEALTH AND SAFETY COMMITTEE**

3/8/2023 Meeting Minutes | 1:00 p.m. - 2:30 p.m. |  

<table>
<thead>
<tr>
<th>Elected Member*</th>
<th>Appointed Member*</th>
<th>Proxy*</th>
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<tbody>
<tr>
<td>☐ Ryan Haukinson (1)</td>
<td>☒ Kurt Oglesby (3)</td>
<td>☒ Sulgi Lotze (1)</td>
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<td>☒ Carmen Parisi, Chair (1)</td>
<td>☒ David Manley (5)</td>
<td>☐ Brett Magnuson (2)</td>
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<td>☒ Nigel Horton (2)</td>
<td>☒ Andrew Abian (7)</td>
<td>☐ Martin Arroyo (7)</td>
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<td>☒ Norm Kwasinski (2)</td>
<td>☐ David Zuckerman (10)</td>
<td>☐ Colleen Irvin (9)</td>
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<td>☒ Tony Colinares (3)</td>
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<td>☒ Andrea Chateauabriand (10)</td>
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<td>☒ Christine Aker (4)</td>
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<td>☐ Kelly Carter-Lynn (7)</td>
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<td>☒ Desi Schatz (4)</td>
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<td>☐ Ansley Roman (5)</td>
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<td>☒ Paula Lukaszek, WFSE 1488</td>
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<td>☒ Sarah O’Hara (6)</td>
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<td>☒ Ann Aumann, SEIU 925</td>
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<td>☐ Laura Harrington (6)</td>
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<td>☐ Antonio Vasquez, UAW 4121</td>
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<td>☒ Alaron Lewis (7)</td>
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<td>☐ Michelle Miller (8)</td>
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<td>☒ Stephen Costanti (8)</td>
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<td>☐ Faculty Senate – TBD</td>
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<td>☒ Alexander Lefort (9)</td>
<td>☒ = attended meeting</td>
<td>☐ GPSS – Gabby Rivera</td>
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<td>☐ Sarah Coppola (9)</td>
<td>* = voting members</td>
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<tr>
<td>☒ David Warren (10)</td>
<td>13 = voting members for quorum</td>
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**Ex Officio Member**

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<th>Ex Officio Member</th>
<th>Ex Officio Member</th>
<th>Env. Health &amp; Safety Member</th>
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<tr>
<td>☐ Tracey Mosier, UWF</td>
<td>☒ Rick Gleason, DEOHS</td>
<td>☒ Katia Harb</td>
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<td>☒ Chris Pennington, UWF</td>
<td>☐ Marisa Graudins, UWHR</td>
<td>☐ Eleanor Wade</td>
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<td>☒ Eric Johnson, UWF TS</td>
<td>☒ Jo Hill, AGO</td>
<td>☒ Jimmy Spencer</td>
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<td>☐ Barry Morgan, UWEM</td>
<td>☒ Ken Nielsen, Claim Services</td>
<td>☐ Tracy Harvey</td>
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<td>☐ Lt. Chris Jaross, UWPD</td>
<td>☒ Susan Waghshul-Golden, UWT</td>
<td>☒ Erin McKeown</td>
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<td>☒ Brett Konzek, UWB</td>
<td>☒ Sonia Honeydew</td>
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<td>☐ Lorilyn A. H. Ignao</td>
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**Guests**

| Guests | |
|--------||
| ☒ Scott Nelson, EH&S | ☒ Allyson Long, UWB | ☒ Alex Hagen, EH&S |
Sonia Honeydew announced the group reached quorum.

2. Call to Order and Welcome
Carmen Parisi welcomed the committee and began the meeting with a land and water acknowledgement and explained the meeting expectations.

3. Approval of Meeting Minutes
Carmen asked for any changes to the February 2023 meeting minutes. Ken Nielsen requested that his attendance be updated to indicate his presence at the meeting. Carmen asked for a motion to accept meeting minutes with the correction. Erin McKeown motioned to accept, and Christine Aker seconded. No opposition. February 2023 meeting minutes were approved.

4. Fire Safety Inspections and Evacuation Drills – Update
Scott Nelson (sdnpe@uw.edu) described that EH&S Building and Fire Safety (BFS) compliance responsibilities include routinely conducting both fire/life safety surveys and evacuation drills, and assisting with the development of evacuation plans for buildings. BFS tracks their progress meeting compliance deadlines for both surveys and drills, with a 95% compliance goal for each.

The EH&S Strategic Dashboard was displayed with last quarter's survey and evacuation drill data. Scott reviewed trends from the last few years and explained how the pandemic years impacted their capacity to complete work, due to shifting levels of community presence on campus, and staffing shortages in BFS. BFS caught up on surveys during the pandemic when buildings were less occupied, but then lost staff for half a year. The Fire & Life Safety Specialist position has finally been filled and will resume surveys and evacuations using established procedures. They usually focus on evacuation drills during the warmer months.

5. 2022 Injury and Illness Statistics
Erin McKeown presented 2022 incident data to the committee, first by defining OSHA recordable injuries: work-related hearing loss, medical treatment beyond first aid, loss of consciousness, significant injury or illness, injury or illness requiring Days Away or on Restricted/Transfer duty (DART days), or death. Other recordable cases include needle sticks contaminated with human bloodborne pathogen or other potentially infectious materials, and bites/scratches/splashes involving non-human primates where a prophylaxis is given to prevent disease. COVID-19 was also recordable if contact tracers confirmed a positive test result that was possibly or probably due to workplace transmission. Other airborne pathogen cases can be recordable if treatment beyond first aid occurs to prevent the disease and the person contracts the disease after workplace exposure.

The previous year’s OSHA-recordable cases are summarized in the OSHA 300A form that each department posts from February through April. Annual incidence rates are calculated as the rate of new injury/illness cases per 100 employees. When not including the medical centers, the University is aligned with averages of other universities across the country. Harborview Medical Center, Airlift Northwest, UW Medical Centers, and UW Primary Care Clinics recordable injuries were predominantly COVID-19, followed by much smaller percentages of bloodborne pathogen/medical sharp type injuries.
For UW data excluding the medical centers, there were 1094 total incidents. The Omicron variant increased incidence rates, the percentage of recordable cases, and the percentage of recordable cases with DART days. We nearly met our goal of 10% of UW OARS reports being near miss incidents. Overall, the top cause of recordable incidents was the coronavirus, then ergonomic related risk factors, then slip/trip/falls.

In 2022, EH&S conducted four serious incident investigations in conjunction with Labor & Industries: a fall from a fixed ladder, a cut from a non-human primate that became infected, an exposure to acetonitrile, and bloodborne pathogen/medical sharp injuries/near misses at the School of Dentistry. The School of Dentistry investigation remains open while the UW completes the obligations outlined in a settlement agreement.

All HSC members have access to the OARS Dashboard in Tableau that can filter by date, HSC, and department/unit name. Erin summarized 2022 data for each of the ten organizational HSCs and highlighted the following items:

**HSC-1 (Administrative Units):** Exposure to coronavirus and contracting COVID-19 in the workplace was leading cause of recordable injuries in HSC-1 but was a similar situation for most of the other committees. The department/unit with the largest number of recordable injuries in HSC-1 was the Washington National Primate Research Center. There were three L&I compliance investigations involving departments/units in HSC-1. They were mentioned earlier.

**HSC-2 (UW Facilities):** The Operations and then Building Services units had the most recordable injuries. UWF had a fantastic 15% near miss reporting rate. Employees are experiencing ongoing challenges with the unhoused and human waste cleanups.

**HSC-3 (Student Life):** HFS Dining had the most recordable injuries, mostly caused by knives/box cutters and ergonomic hazards. HSC-3 units reached the goal of 70% on-time reporting.

**HSC-4 (School of Medicine):** 41 out of 56 recordable cases were COVID-19 cases. Excellent work reaching and exceeding the 70% on-time reporting goal with a 72% on-time reporting rate. There was an L&I investigation involving sharps management at SOD.

**HSC-6 (Arts & Sciences):** 12 out of 15 cases were COVID-19. They approached the 10% near-miss reporting goal at a 9.4% near-miss reporting rate. When a 200-lb hoist fell, EH&S conducted a serious incident investigation which identified the need for qualified individuals to inspect, maintain, and test cranes and hoists.

**HSC-7 (UW Bothell):** All seven recordable injuries required DART, and only two were COVID-19 cases.

**HSC-8 (UW Tacoma):** 15 out of 16 recordable cases involved DART. Eleven of those were COVID-19; there was a mini outbreak from a faculty retreat. They exceeded the 10% goal with a 10.3% near miss reporting rate.

**HSC-9 (Engineering):** They had few recordable injuries, only 7 out of 69. Bioengineering had 3 recordable injuries involving non-human primates. HSC-9 had an astounding 34% near miss reporting rate and a 72% on-time reporting rate.

**HSC-10 (Environment):** 19 out of 20 DART cases were COVID-19; Oceanography had an outbreak on a research vessel. The other DART case was related to an exposure to a chemical drain cleaner aboard a vessel.
Accident prevention efforts in 2022 included many updates to COVID protocols, ergonomic assistance from ErgoFit Consulting for both industrial and office ergonomic injuries, and the use of slip/trip/fall data embedded in the OARS reporting process to better understand causes and locations of these injuries.

Erin ended with a call to action to report all incidents, unsafe conditions, unsafe acts, and near misses. Prevention is the goal! Report incidents within 24 hours to achieve on-time reporting (within eight hours for hospitalization or death.)

6. Accident Prevention Plan – Annual Review
Sonia Honeydew showed the WAC 296-800-13020 (2c) requirement that HSCs “Evaluate your workplace accident and illness prevention program and discuss recommendations” and showed the committee how to access the University of Washington Accident Prevention Plan from the APP page. Sonia asked all HSCs including the U-Wide to review the UW APP and submit any suggestions or concerns to her by April 7th. We will discuss proposed changes at the April U-Wide.

Some revisions in progress are to revisit the use of the word “accident”, and to better define “near miss”. There was a suggestion to clarify that it is the department of the impacted person's supervisor that determines which HSC will review an OARS report. Erin recommended including a hierarchy of controls under roles and responsibilities. The term “personnel” is used in the APP because unpaid individuals are also addressed in this plan.

7. Organizational Group Reports
Carmen asked chairs to share novel topics, interesting trends, or other updates from their last committee meeting.

HSC-1
Carmen Parisi: nothing to report.

HSC-2
Nigel Horton: group members are concerned about their duties to clean up human feces and drug paraphernalia. They know this concern is being addressed but wanted to keep U-Wide aware.

HSC-3
Kurt Oglesby: nothing to report.

HSC-4
Christine Aker: nothing to report.

HSC-5
David Manley: Sally Clark gave public safety talk. A new data migration project is in progress and should create better injury data visualizations across the hospitals. They welcomed a new vice chair to HSC-5.

HSC-6
Sarah O’Hara: OARS Report #2023-01-024: In Chemistry, several students' eyes were exposed to a fume irritant, and when they tried to use two or three eyewashes simultaneously, they discovered there was insufficient water pressure. A member previously witnessed a similar issue in the Foege building as well. They thought the problem may be inconsistent; water pressure levels may be related to overall water activity in the building at the moment.
HSC-7
Alaron Lewis asked about how to ensure personnel know about the OARS system, report process, near misses, etc. Katia suggested an annual educational push linked to posting OSHA 300A (incident summary sheets). Erin mentioned OARs posters are in development.

HSC-8
Stephen Costanti: nothing to report.

HSC-9
Alex Lefort: the group wanted to elevate some concerns about how January's workplace violence incident was liaised and make it clear that even internal threats should be taken seriously and involve 911 if there is an urgent concern. The building evacuation didn't go as intended. They learned they needed to train more people to act as the evacuation wardens since only one evacuation warden was working onsite during their evacuation. Scott agreed with having more trained evacuation wardens and indicated the free online training only takes 30 minutes. EH&S discussing “community wardens” in addition to primary and secondary evacuation wardens for each floor. Katia commented that regarding the January workplace violence incident, SafeCampus is following up. Katia recommended everyone review the workplace violence content in the APP.

HSC-10
David Warren: The College of the Environment held an internal raffle during the EHS lab safety week bingo challenge, and awarded one of their labs a $1000 prize.

8. Union & Senate Reports
   GPSS
   Not present.
   WFSE 1488
   Paula Lukaszek: shared that books are being burned in the Central Plaza Garage and the By George area. She asked about an overdose in the By George area. Erin commented that over the weekend, she received a call from UWPD about an overdose of an unhoused individual. A contractor was called to manage the cleanup.
   SEIU 925
   Ann Aumann: nothing to report.
   UAW 4121
   Not present.
   Faculty Senate
   Not present.

9. Ex Officio Reports
   UW Facilities
   Chris Pennington: working with EH&S on an L&I investigation and working on SOPs that will be available soon.
   UWPD
   Not present.
   Emergency Management
   Not present.
   DEOHS
   Rick Gleason: nothing to report.
UWHR
Seth Greenfest: Proxy not present.
AGO
Jo Hill: nothing to report.
Claim Services
Ken Nielsen: nothing to report.
Transportation Services
Eric Johnson: nothing to report.
UW Bothell
Brett Konzek: nothing to report.
UW Tacoma
Susan Wagshul-Golden: nothing to report.

10. EH&S Updates
Labor & Industries
Erin McKeown indicated that Labor & Industries opened a compliance investigation on March 7, 2023 regarding human waste and drug paraphernalia cleanup from the unhoused community on campus.

Erin said the School of Dentistry settlement agreement is still ongoing.

General
EH&S is working on guidance for first aid kit contents regarding burn creams and prescription medications. Burn creams can be misused and are generally not recommended, though specialized items such as calcium gluconate gel is recommended for potential exposures to hydrofluoric acid. Prescription medications can lead to potential contradictions with personal medications and are also not generally recommended in first aid kits. Narcan is also not generally recommended for workplace first aid kits. First aid kit guidance is still being refined by EH&S to take into account field work and work at remote sites. EH&S will present final guidance at a later date.

March 2023 Biosafety Manual is now available online, as well as new safety guidelines for photography to reflect best practices for the use of PPE.

Katia Harb discussed upcoming changes to the Washington State COVID requirements. The State is removing the requirement for face coverings in medical environments on April 3, 2023. UW leadership and EH&S will be reviewing these guidelines and will release a statement before April 3 regarding UW requirements and guidance. Federal emergency orders expire in May 2023, and further State guidance will be under review and align with Federal requirements. UW guidance does not change until an announcement is made via UW channels. EH&S will provide another COVID-19 update before the end of the academic year. At present, employees are still expected to submit OARS reports for positive COVID-19 cases where contact tracers have determined it was possible or probable workplace exposure. Contact tracers are not funded past June.

11. Good of the Order
Carmen asked for anything to be brought up for the good of the order. No points were brought up. Then Carmen asked for any updates to attendance. Paula, Rick, Jimmy, Katia, and Andrew's attendance were updated.

12. Adjourn
Carmen asked for a motion to adjourn. Paula motioned to adjourn, and Rick Gleason seconded.

Meeting adjourned: 2:07pm