# U-WIDE HEALTH AND SAFETY COMMITTEE

1/13/2021 Meeting Minutes | 1:00 p.m. - 2:00 p.m. |

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<tr>
<th>Elected Member*</th>
<th>Appointed Member*</th>
<th>Faculty Senate Member*</th>
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<tr>
<td>☒ Ryan Hawkins (1)</td>
<td>☒ Mark Pekarek (2)</td>
<td>☐ Ian Bennett</td>
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<td>☒ Carmen Parisi (1)</td>
<td>☒ Kurt Oglesby (3)</td>
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<td>☐ Erick Rostad (2)</td>
<td>☐ Beth Hammermeister (4)</td>
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<td>☒ Tony Colinares (3)</td>
<td>☒ Liz Kindred, Vice-chair (5)</td>
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<td>☒ Christine Aker (4)</td>
<td>☒ Sheila Prusa (9)</td>
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<td>☒ Michael Sage (5)</td>
<td>☒ David Zuckerman (10)</td>
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<td>☒ Eric Camp (6)</td>
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<td>☒ Tamara Leonard (6)</td>
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<td>☒ Martin Arroyo (7)</td>
<td><strong>Labor Union Member</strong>*</td>
<td><strong>Env Health &amp; Safety Member</strong>*</td>
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<td>☒ Alexa Russo (7)</td>
<td>☒ Ann Aumann, SEIU 925</td>
<td>☒ Katia Harb</td>
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<td>☒ Wade Haddaway (8)</td>
<td>☐ Paula Lukaszek, WFSE Local 1488</td>
<td>☒ Denise Bender</td>
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<td>☒ Christopher Barrett (8)</td>
<td>☒ Christine Kang, UAW 4121</td>
<td>☒ Erin McKeown</td>
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<td>☒ Sonia Honeydew, Chair (9)</td>
<td>☒ Amanda Clouser, UAW 4121</td>
<td>☒ Manisha Konnur</td>
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<td>☐</td>
<td>☐ Vacant, ASUW</td>
<td>☒ Jenna Gravley</td>
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<td>☐ David Warren (10)</td>
<td>☒ Doug Gallucci</td>
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<td>☐</td>
<td>☒ Tracy Harvey</td>
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<td>☒ Scott Nelson</td>
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<th>Guests**</th>
<th>Ex-Officio Member**</th>
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<td>☐</td>
<td>Tracey Mosier, UWF</td>
<td>☒ Susan Wagshul-Golden</td>
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<td>☒ Alex Lefort</td>
<td>☒ Chris Pennington, UWF</td>
<td>☐ Felicia Foster, AGO</td>
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<td>☐ Ken Nielsen, Risk Services</td>
<td>☒ Nancy Gwin, AGO</td>
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<td>☒ Rick Gleason, DEOHS</td>
<td>☒ Lt. Chris Jaross, UWPD</td>
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<td>☐ Steve Charvat, UWF EM</td>
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<td>☐ Barry Morgan, UWF EM</td>
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* Elected Member
** Appointed Member
*** Labor Union Member
**** Env Health & Safety Member

Final 1/13/2021 U-Wide meeting minutes
Quorum is 12 or more of voting members
X - attended meeting
*  voting members
** non-voting member

Agenda

1. Call to Order
   Sonia Honeydew called the meeting to order at 1:00 pm.

2. Attendance/Quorum
   Sonia conducted attendance and quorum was met.

3. Approval of December meeting minutes
   December meeting minutes were approved.

4. COVID-19 Update
   Katia Harb provided the following COVID-19 updates.
   Katia displayed the UW COVID-19 Dashboard and said that the Institute for Health Metrics and Evaluation (IHME) predicts case peaks in late January to the middle of February. Katia said Public Health officials are predicting a decrease in community transmission sometime in March as the
vaccine distribution progresses. Currently, there are 38 UW staff/students home isolating after testing positive for COVID-19.

Katia said that WA Department of Health will start notifying COVID-19 positive individuals via automatic text.

She said that the Husky Coronavirus Testing Program (HCTP) has increased their capacity to test and analyze during winter quarter. UW staff enrolled in this program, and are on-site at least once a week, will receive an invitation to get tested every 21 days. Resident Hall students will be invited to test every 7 days. All others will continue to be tested if they are exposed or experience symptoms.

HCTP testing kiosks are open and are located at the UW Club, the South Lake Union, a new site at the Odegaard By George Café. The E1 Parking lot testing site is a city/county testing site for the general public, in partnership with UW Medicine.

Katia provide an update on Governor Inslee's Healthy Washington - Roadmap to Recovery. She said that the Governor's website is updated every Friday. Currently all regions in Washington are in Phase 1. The UW Bothell, Tacoma and Seattle are all part of the Puget Sound region on the Governor's map. Regions may move out of Phase 1 based on achieving metrics outlined on the website. Review the requirements for each phase on the Governor’s website. EH&S will update our guidance documents to align with the language used in the Governors' Roadmap to Recovery.

Katia indicated UW Medicine is following Washington’s Covid-19 vaccine distribution plan. Currently, Washington is working at completion of Phase A-1 and A-2 and is vaccinating health care workers in high risk jobs, high-risk first responders, long-term care facility residents, and all other workers at risk in health care settings. Phase B1 includes vaccinating individuals who are 70 years or more of age, and 50 years or more of age who live in a multigenerational household. UW is considering a partnership to provide vaccines to the UW and broader community on campus. She indicated shortages of the vaccine and changes pending with supply planning efforts shifting.

Katia reiterated that being vaccinated does not change current public health or workplace requirements for COVID-19 prevention such as social distancing, masking, isolation or quarantine. EH&S will adjust UW requirements, as the public health guidance changes.

Katia indicated that UW has updated quarantine and isolation guidance available on our EH&S website.

Katia encouraged everyone to regularly check the EH&S COVID-19 resources page for new information.

5. L&I Updates:
Erin McKeown reported she is working on four Labor & Industries compliance investigations.

UWMC Northwest and UWMC Montlake Hospitals are under investigation for the availability of N95 masks and social distancing. The opening and closing conferences were held, and EH&S awaits L&I's final notice.

The UWMC Eastside Specialty Clinic received a $5400 penalty from L&I related to social distancing and mask usage.

She said there is an open investigation at the Harborview 908 Jefferson Building also related to social distancing and screening patients prior to entry into ambulatory clinics.

**EH&S Updates:**

Denise Bender announced that EH&S has hired a new Biosafety Officer named Esther Pellham. She said EH&S has the following job vacancies: Biosafety Manager, Accident Prevention Specialist, and an IT Specialist.

Denise announced a new APS 12.7 to address chemical and physical safety in laboratories. Katia added that the policy establishes the committee that provides the escalation process to correct lab safety deficiencies.

Denise said the [Laboratory Safety Manual](#) has been updated and can be found on the EH&S website. The Fall Protection Manual has also been updated and should be out on the webpage soon.

Denise also mentioned a recently released guide to [Room Occupancy Limits](#) for COVID-19 prevention.

Erin McKeown announced that EH&S is revising their Managing Laboratory Chemicals Training, and expects it to be finalized in the next few weeks.

Erin said that she will share the signed OSHA 300A summaries with the committees soon, and reminded members to post the OSHA300A summaries on their department bulletin boards. By law, OSHA300A summaries need to be posted from February 1, 2021 through April 30, 2021.

Tracy Harvey indicated a small change to Lab Safety Surveys; labs must now provide a list of current lab personnel.

6. **Automated External Defibrillator (AED)/Stop the Bleed kit**

Scott Nelson from EH&S and Alex Lefort from Computer Science & Engineering updated the members on EH&S' Automated External Defibrillator (AED) guidance and CSE's implementation
experience. Scott said that there are AEDs located in UWPD vehicles and the UW Officers travelling in these vehicles are trained to use an AED. Washington state law does not require AEDs be readily accessible, but EH&S highly encourages departments or building owners to consider acquiring one, as they save lives! Owners of AEDs need training and are immune from civil liability.

Scott said EH&S provides policy oversight ([APS 10.12](#)) on AEDs and maintains AED information on our [website](#). EH&S can assist organizational units wishing to procure AEDs. EH&S' training in First Aid and CPR covers AED use.

AED maintenance is critical and [UW Scientific Instruments](#) located in the Health Sciences Building can help. The committee learned that batteries last approximately two years. Lt. Chris Jaross from UWPD said that the AED gives a signal when the batteries are dead or diminishing. Alex Lefort mentioned that Scientific Instruments recommends replacing the battery every two years, as opposed to the manufacturer's recommendation of replacing it every four years.

Scott also mentioned that when an AED is opened and applied to a person, it needs to be reported to the local public health agency (King County Community AED Program).

To procure an AED, Scott encouraged members to refer to the [Procuring an AED](#) focus sheet on the EH&S webpage. Members asked about the availability of grants to procure an AED, and one member noted that she had already applied for a grant and that the link to obtaining this grant was found on the [EH&S AED webpage](#).

Scott encouraged members to contact him or Alex Lefort if they have additional questions.

Scott also briefly mentioned the idea of placing a [Stop the Bleed kit](#) near an AED. Harborview and UWMC offer Stop-the-Bleed training. This is another important tool to save lives, since a person can die from blood loss within five minutes. A bystander can save a life before emergency responders arrive.

### 7. Organizational Group Reports

**HSC 1** – Ryan Hawkinson said HSC-1 met this morning and reviewed OARS reports and the U-Wide meeting minutes. HSC-1 welcomed a guest from the Primate Research Center in Arizona and a guest from the College of Education. They also reminded their members to make sure their staff complete OARS reports even if working from home or out of state for work-related injuries and near misses.

**HSC 2** – Mark Pekarek said HSC-2 met on December 10. They reviewed OARS reports and the Core Accident Prevention Plan. They also discussed concerns about contract workers at Kincaid Hall who are backing trucks onto Stevens Way without proper flagging. The issue has been resolved.
HSC 3 – Tony Colinares said HSC-3 met in December and reviewed OARS reports. They approved meeting minutes, and reviewed the last U-Wide meeting minutes.

HSC 4 – Christine Aker said that HSC-4 met on December 22. Due to scheduling conflicts, HSC-4 has moved their meetings to the fourth Monday of the month in 2021. They reviewed OARS reports and reminded members to replace mercury thermometers with safer alternatives.

She said that the School of Public Health and the School of Nursing are addressing COVID-19 exposure cases and follow-up procedures after diagnosis.

Christine said that School of Social Work has had some confusion with their custodial staff keeping the restroom doors open due to COVID-19 concerns and the old HVAC system. Christine said that South Lake Union has a new building alert system similar to UWMC’s alert system ‘STAT|INFO’.

HSC-4 discussed a recent break-in at the South Campus Center. UWPD is following up with building management. Christine reminded everyone to be vigilant about waiting to watch automatic doors close to ensure you are not being followed into buildings.

HSC-4 also talked about replacing exterior signage where necessary.

HSC 5 – Liz Kindred said HSC-5 did not meet in December, but the hospitals have been full and busy. About 15,000 staff across UWMC have received their first dosage of vaccine. Liz said that this caused some rippling effect as they saw an increase in needle stick related accidents and might see a supply chain shortage of needles due to the on-going national vaccine distribution.

HSC 6 – Eric Camp said HSC-6 did not meet in December, but are planning to meet next week.

HSC 7 – Martin Arroyo said HSC-7 met and reviewed one OARS report related to slip/trip/fall due to icy conditions. They discussed Governor Inslee’s approach to COVID-19 and also discussed the Job Hazard Assessment process.

HSC 8 – Chris Barrett said that HSC-8 met in December and discussed the U-Wide meeting minutes. They are scheduled to meet next on January 14.

HSC 9 – Sonia Honeydew said that HSC-9 met on December 29. She said there were no OARS reports to review.

They selected a new U-Wide representative, Sheila Prusa to replace Colleen. Sonia indicated that Scott Nelson attended their meeting and talked about where to find COVID updates, and new guidance for event planning and occupancy limits.
HSC-9 suggested everyone should retake both the UW's COVID prevention plan and their unit's Site Specific COVID-19 Prevention Training on a quarterly basis.

**HSC 10** – David Zuckerman said HSC-10 met on December 21 and reviewed the U-Wide meeting minutes. They didn't have any OARS reports for November, but discussed open OARS reports and closed a few of them.

Robert Kamphaus (Oceanography representative) thanked EH&S’ continued support and COVID-19 prevention tips on research vessels.

8. **Faculty Senate Reports:** Ian Bennett was not present.

9. **Union Reports:**

Paula Lukaszek was not present.

Christine Kang, Amanda Clouser, and Ann Aumann were present at the meeting, but had no updates.

10. **Ex-Officio Reports:**

**UW Facilities:** Chris Pennington had no updates.

**Emergency Management:** Steve Charvat and Barry Morgan were not present.

**UWPD:** Lt. Chris Jaross said UWPD will have increased staffing for a short period of time as a precaution due to the recent Capitol riots and the upcoming presidential inauguration.

**DEOHS:** Rick Gleason had no updates.

**Attorney General's Office:** Nancy Gwin had no updates.

**Claims Services:** Ken Nielsen had no updates.

11. **Good of the Order:** Katia Harb suggested Alex Hagen from the Laboratory Safety Team give a presentation on the UW's new Field Safety Manual at an upcoming meeting.

Mark Pekarek asked for clarifying guidance when Facilities installs AEDs. Scott Nelson said the installation instructions should indicate height from floor, and please reach out to EH&S with any other questions.
Christine Aker suggested a presentation at the U-wide (maybe in March) on the UW custodial experience during COVID.

12. **Adjourn:** The meeting was adjourned at 2:20 pm