## U-WIDE HEALTH AND SAFETY COMMITTEE

### 11/8/2023 Meeting Minutes | 1:00 p.m. - 2:30 p.m. |

<table>
<thead>
<tr>
<th>Elected Member*</th>
<th>Appointed Member*</th>
<th>Proxy*</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Ryan Hawkinson (1)</td>
<td>☒ Kurt Oglesby (3)</td>
<td>☐ Sulgi Lotze (1)</td>
</tr>
<tr>
<td>☒ Carmen Parisi, Chair (1)</td>
<td>☒ David Manley (5)</td>
<td>☐ Brett Magnuson (2)</td>
</tr>
<tr>
<td>☒ Nigel Horton (2)</td>
<td>☒ Andrew Abian (7)</td>
<td>☐ Martin Arroyo (7)</td>
</tr>
<tr>
<td>☒ Norm Kwasinski (2)</td>
<td></td>
<td>☐ Colleen Irvin (9)</td>
</tr>
<tr>
<td>☐ Tony Colinares (3)</td>
<td></td>
<td>☒ Andrea Chateaubriand (10)</td>
</tr>
<tr>
<td>☒ Christine Aker (4)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☒ Desi Schatz (4)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Steve Herber (5)</td>
<td></td>
<td>☒ Paula Lukaszek, WFSE 1488</td>
</tr>
<tr>
<td>☒ Sarah O’Hara (6)</td>
<td></td>
<td>☐ Stephen Lundgren, SEIU 925</td>
</tr>
<tr>
<td>☒ Laura Harrington (6)</td>
<td></td>
<td>☐ Antonio Vasquez, UAW 4121</td>
</tr>
<tr>
<td>☒ Alaron Lewis (7)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☒ Stephen Costanti (8)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Donna Braboy (8)</td>
<td></td>
<td>☐ Faculty Senate – TBD</td>
</tr>
<tr>
<td>☐ Alexander Lefort (9)</td>
<td>☒ = attended meeting</td>
<td>☐ GPSS – Gabby Rivera</td>
</tr>
<tr>
<td>☐ Sarah Coppola (9)</td>
<td>☒ = voting members</td>
<td></td>
</tr>
<tr>
<td>☒ David Warren (10)</td>
<td>☒ 13 = voting members for quorum</td>
<td></td>
</tr>
<tr>
<td>☐ Jon Wittouck (10)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ex Officio Member</th>
<th>Ex Officio Member</th>
<th>Env. Health &amp; Safety Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Tracey Mosier, UWF</td>
<td>☒ Marty Cohen, DEOHS</td>
<td>☒ Katia Harb</td>
</tr>
<tr>
<td>☒ Chris Pennington, UWF</td>
<td>☒ Trista Treumper, UWHR</td>
<td></td>
</tr>
<tr>
<td>☒ Eric Johnson, UWF TS</td>
<td>☒ Jo Hill, AGO</td>
<td>☒ Jimmy Spencer</td>
</tr>
<tr>
<td>☒ Kelley Biastock, UWEM</td>
<td>☒ Ken Nielsen, Claim Services</td>
<td>☒ Erin McKeown</td>
</tr>
<tr>
<td>☐ Lt. Chris Jaross, UWPD</td>
<td>☒ Susan Wagshul-Golden, UWT</td>
<td>☒ Sonia Honeydew</td>
</tr>
<tr>
<td>☒ Brett Konzek, UWB</td>
<td>☒</td>
<td>☒ Lorilyn A. H. Ignao</td>
</tr>
</tbody>
</table>

### Guests

| ☒ Ron Fouty | ☒ Tracy Harvey | ☐ |
| ☐ | ☐ | ☐ |
1. **Call to Order and Welcome**
   Carmen Parisi welcomed the committee with a land acknowledgement and shared meeting expectations.

2. **Cranes, Hoists, and Rigging Safety Program**
   Jimmy Spencer, Environmental Health & Safety Assistant Director, presented on EH&S’ new Cranes, Hoists, and Rigging Safety program. The program addresses roles and responsibilities for operators, departments, and EH&S to prevent injuries and protect facilities. Cranes are machines used for lifting, moving, and lowering heavy loads. Hoists are components of cranes that raise and lower loads vertically. Rigging refers to all components used to attach loads below the hoist hook, such as slings and attachment hardware.

   This program is applicable across all areas of UW, for example UW Facilities, engineering, drama/theater, and boating. The program is important because cranes, hoists, and rigging can present potentially significant physical hazards and electrical hazards. Injuries or near misses are decreasing but still occur about once a year. The program also helps us remain in compliance with Labor & Industries and OSHA regulations.

   The program describes roles and responsibilities for three tiers of personnel. (1) At the top are third party **qualified** crane/hoist/rigging company/persons who design, install, maintain, and test equipment. (2) Next are crane/hoist **competent** person(s), UW employees trained by qualified company/persons, who oversee the unit/department’s program and train operators or revoke their authorization. (3) Finally, there are crane/hoist **operators** designated by the unit/department who perform pre-use and monthly inspections.

   Units and departments using overhead cranes and hoists are required to regularly inspect and maintain the equipment, train each operator on specific equipment, and develop and enforce safe procedures. They also must keep records for all inspections (monthly and annual), maintenance, and testing. Operator training includes Overhead and Gantry Crane Safety, Rigging Safety, and may include Lockout-Tagout training. There are a variety of scenarios that necessitate refresher training.

   Links to the program manual, reference files, safety alerts, and FAQs can be found on the EH&S **Cranes, Hoists and Rigging Safety** page. The program is managed by Brian Allinger, EHS OSH. If you have any questions, please contact Brian at **ba058@uw.edu**.

   A committee member asked how departments were adjusting to the new program and taking on their defined responsibilities. Jimmy responded that EH&S invited known affected departments to help review and develop the program and manual. For any other departments/units, all program information is online including templates, and Brian is available to answer questions.

3. **Attendance/Quorum**
   Carmen announced the group reached quorum.

4. **Approval of Meeting Minutes**
Carmen asked for any corrections to the October meeting minutes. There were none. Sarah O’Hara motioned to accept the minutes, and Christine Aker seconded. Minutes were approved.

5. E12 Lighting Improvements
Eric Johnson, of UWF Transportation Services, presented on the E12 parking lot lighting improvements. This project was initiated to address safety concerns raised by many hospital staff members who work late evening shifts, as well as a carjacking. Lighting improvements are meant to increase visibility and safety, minimize maintenance needs, meet energy code requirements, and mitigate light pollution.

In 2022 the lighting study began evaluating existing conditions. Project scope includes replacement of existing poles and light fixtures with extended arms at the same footing locations, replacement of SE corner lighting with improved adjacent lighting, and additional lighting at NW corner. Design development chose from twelve options and made sure to anticipate further canopy growth. The selected option includes 15’ double truss upgrades and a new light fixture on a public corner. Light pollution mitigations have been made to comply with Dark Sky Compliance and reduce impact on neighbors across the Montlake cut. The bid will be awarded this month; preconstruction and procurement begin in December with construction expected to complete by Labor Day 2024 (before football season).

A member of the committee asked whether there are plans for landscaping changes. Eric responded that the trees grew bigger than expected (which contributed to old lighting deficiency) and there will be some tree trimming but no plans for tree removal. Pruning on the slope between the parking lot and Montlake is not part of the scope of this project.

Another committee member described needles found by parents and children in a UW parking structure and asked whether there is signage for non-UW personnel to know who to call. Eric said there aren’t a lot of signs but parking lot and garage issues should be directed to Transportation Services via Customer Care with clear communication about location; within UWF they will hash out where Grounds takes over. Eric knows contact(s) at the Haring Center and reached out to them directly regarding protocol. UWF personnel are trained in cleaning up sharps and solid waste, and UWF can contract out for big cleanups.

There is a TS Maintenance Hotline listed on the Transportation website, operating Mon-Fri 4am-8:30pm and Sat/Sun 4am-2:30pm: 206-276-9279.

6. Organizational Group Reports
Carmen asked the chairs to share novel topics, interesting trends, or updates related to their election status.

HSC-1
Ryan Hawkinson: we are in the middle of election nominations.

HSC-2
Nigel Horton: we have filled almost all our elected roles for next term.

HSC-3
Kurt Oglesby: Our nomination emails went out this morning.
HSC-4
Christine Aker: Various groups are in the midst of elections, though not all have begun. Christine will touch base with Election Coordinator. EH&S met with the Executive Sponsor to provide support.

HSC-5
David Manley: Elections are moving forward, with some groups done and some still verifying positions.

HSC-6:
Laura Harrington: nominations have been completed and the election ballot is out; voting closes on 11/20.

HSC-7
Alaron Lewis: nomination phase has been completed and voting has begun. The committee discussed a need for increased faculty representation on HSC-7. They have seen OARS reports about cranes/hoists incidents with contractors not following safety protocols at UW Bothell. The solution seems to be reactive rather than proactive.

HSC-8
Stephen Costanti: nominations are done, and elections were opened on Monday. Voters were given two weeks to vote.

HSC-9
Not present.

HSC-10
Andrea Chateaubriand: nothing to report.
David Warren: Nominations are done and some departments are done, some still voting.

7. Union & Senate Reports
   GPSS
   Not present.
   WFSE 1488
   Paula Lukaszek: more people have been found sleeping in the By George stairwells. A custodian recently reported 17-20 individuals sleeping in stairwells. Ongoing issue with elevators in Kane and By George only working sporadically. This is a high priority as it is an ADA issue.
   SEIU 925
   Not present.
   UAW 4121
   Not present.
   Faculty Senate
   Not present.

8. Ex Officio Reports
   UW Facilities
   Tracey Mosier: nothing to report.
   Transportation Services
   Eric Johnson: nothing to report.
   Emergency Management
   Kelley Biastock: nothing to report.
UWPD
Not present.
DEOHS
Marty Cohen: nothing to report.
UWHR
Trista Truemper: nothing to report.
AGO
Jo Hill: nothing to report.
Claim Services
Ken Nielsen: nothing to report.
UW Tacoma
Susan Wagshul-Golden: reported that the Great Shakeout was successful! People practiced navigating out of their buildings and we will learn from that to improve upcoming winter evacuation drills.
UW Bothell
Brett Konzek: elections finished Friday and HSC-7 is verifying winners are still willing to serve. New STEM building “Innovation Hall” is opening this month. Brett has been working with art departments who are not considered to be labs or shop space, to develop a studio safety plan (including addressing chemicals) to meet their needs.

9. EH&S Updates
   General
Jimmy Spencer announced that the 2023 Lab Safety Innovation Awards event will be held in the HUB on December 8th. The City of Tacoma has been identified as a potential liable party for the UWT campus location groundwater contamination, due to a leaking sewer line. This means the City of Tacoma will be one of the parties responsible for assisting UW with remediation. The replacement of Haggett Hall has begun; full demolition to begin in December.

   L&I
Erin McKeown reported that EH&S responded to L&I request for information regarding how UW was addressing the prevention of workplace violence at the Sieg Building. L&I is reviewing UW’s response.

10. Good of the Order
   Carmen asked for any items for the good of the order. No points were brought up.

11. Adjourn
   Carmen asked for a motion to adjourn. Paula Lukaszek motioned to adjourn. Sarah O’Hara seconded the motion.

   The meeting adjourned at 1:45 pm.