Scaffold Pre-Use Daily Inspection

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| --- | --- | --- |
| Location | | Project |
| Date Click to enter date | Time | Scaffold Type |
| Inspected By (Competent Person-Scaffolding) | | |

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| --- | --- | --- | --- |
| **Site Conditions** | | **Yes** | **No** |
| 1 | Has work location been examined before start of work and all appropriate precautions taken? (e.g., checking for overhead objects, falling or tripping hazards, uneven ground) |  |  |
| 2 | Has the scaffold been set up according to manufacturer’s and/or design engineer’s instructions? |  |  |
| **General Requirements for All Scaffolds** | | **Yes** | **No** |
| 3 | Can scaffold components support at least four times their maximum intended load? |  |  |
| 4 | Is the maximum load capacity of this scaffold known and communicated to all employees? |  |  |
| 5 | Are all platforms fully planked with scaffold grade planks in good condition and no more than 1” gap between planks? |  |  |
| 6 | Are platforms at least 18” wide? |  |  |
| 7 | Are all platform units cleated, restrained by hooks or equivalent means, or extending over the center line of their supports by at least 6”? |  |  |
| 8 | Are guardrails (toprail, midrail, toeboard, posts) used on all open sides and ends of scaffolds over 6 ft. high? |  |  |
| 9 | Will the guardrails withstand 200 pounds in a downward or outward direction? |  |  |
| 10 | Is the front edge of platform less than 14” from face work (if guardrails removed)? |  |  |
| 11 | If scaffold components of different manufacturers are used, do they fit together without force and has a competent person determined that they are safe for use? |  |  |
| 12 | Are scaffolds, tools, and materials at least 10 ft. away from energized power lines? |  |  |
| 13 | Is platform free of clutter, mud, oil, or any tripping hazard? |  |  |
| **Supported Scaffolds** | | **Yes** | **No** |
| 14 | Has the scaffold been constructed to maintain a safety factor of 4:1 height to base width ratio? |  |  |
| 15 | If ratio is more than 4:1, are scaffolds secured to a building or structure as required? |  |  |
| 16 | Is scaffold plumb, square, and level? |  |  |
| 17 | Have diagonal stiff legs and/or guy wires been installed to support the scaffold towers? |  |  |
| 18 | Are U-bolts placed over the dead end of the wire, and the saddles placed of the live end of the wire? |  |  |
| 19 | Is a guy wire installed at a horizontal member that supports the inner and outer legs? |  |  |
| 20 | Are legs, posts, frames and uprights on base plates attached to mudsills (if on dirt)? |  |  |
| 21 | Are footings level, sound, rigid, and capable of supporting 4 times the intended load without settling? |  |  |
| 22 | Are poles, legs, and uprights plumb and securely braced to prevent swaying or displacement? |  |  |
| 23 | Are scaffold components free of any bends, cracks, holes, rust, welding splatter, pits, broken welds, or non-compatible parts? |  |  |
| 24 | Unstable objects such as blocks, bricks, buckets, etc. are **not** used as work platforms or to support scaffolds. |  |  |
| **Access** | | **Yes** | **No** |
| 25 | Is safe access provided for all scaffold platforms that are more than 2 ft. above or below the point of access? |  |  |
| 26 | If ladder used, is it securely attached to the scaffold and extends at least 3 ft. above the platform level? |  |  |
| **Stairway-type Ladders** | | **Yes** | **No** |
| 27 | Is the bottom step no more than 24” above the scaffold supporting level and does the ladder extend 36” above the working platform? |  |  |
| 28 | Are slip-resistant treads on all steps and landings? |  |  |
| 29 | Are stair rails consisting of a top-rail and a mid-rail provided on each side of each scaffold stairway? |  |  |
| **Use** | | **Yes** | **No** |
| 31 | Have all workers been properly trained by a qualified person? |  |  |
| 32 | Is scaffolding within rated capacity for loads, materials, workers and weather conditions? |  |  |
| 33 | Has the scaffold been inspected by a competent person as required? |  |  |
| 34 | If any piece of scaffold is defective, has it been removed from service and tagged? |  |  |
| **Personal Fall Protection** | | **Yes** | **No** |
| 35 | Are personal fall protection systems used where guardrails are not feasible? |  |  |
| **Falling Object Protection** | | **Yes** | **No** |
| 36 | Have toeboards at least 3.5“ high been installed to prevent falling objects? |  |  |
| 37 | Are screens/barriers installed between toeboard and guardrail, if objects taller than toeboards? |  |  |
| 38 | Is the area below scaffolding designated hard hat only, barricaded and posted with warning signs? |  |  |
| Comments: Click to enter text | | | |