



INSTITUTIONAL BIOSAFETY COMMITTEE

UNIVERSITY *of* WASHINGTON

Meeting Minutes

Date: Wednesday, May 6, 2020

Time: 10:00 AM – 11:00 PM

Location: Zoom Webinar

- Members Present:**
1. Thea Brabb, Comparative Medicine (*Animal Containment Expert*)
 2. Lesley Colby, Comparative Medicine (*Animal Containment Expert*)
 3. David Koelle
 4. Richard Grant
 5. Kevin Hybiske, Allergy and Infectious Diseases
 6. Stephen Libby, Laboratory Medicine (*IBC Chair*)
 7. Scott Meschke, Environmental & Occupational Health Sciences
 8. Susan Parazzoli (Community Member)
 9. Jason Smith, Microbiology (*IBC Vice Chair*)
 10. Eric Stefansson, Environmental Health & Safety (*Biosafety Officer, Animal Containment Expert*)
 11. Paul Swenson, Seattle-King Co. Dept. of Public Health (*Community Member*)

Commonly Used Abbreviations

IBC: Institutional Biosafety Committee

BSO: Biological Safety Officer

BUA: Biological Use Authorization

BSL: biosafety level

PI: Principal Investigator

IACUC: Institutional Animal Care and Use Committee

NIH: National Institutes of Health

DURC: Dual Use Research of Concern

SOP: standard operating procedure

1. **CALL TO ORDER:** The Institutional Biosafety Committee (IBC) Chair called the meeting to order at 10:04 a.m. A quorum was present.
2. **REMINDER:** The IBC Chair reminded attendees that any notes that they retain are subject to public disclosure. A statement was also made about conflict of interest and voting on research proposals as described in the IBC Charter. This includes sharing a grant or a familial relationship.
3. **SUBCOMMITTEE REPORTS:**
 - a. Kreuzer, Helen, new, *Testing SARS-CoV-2 Inactivation by RNA Extraction Buffers*
 - Three members of the IBC served as the Subcommittee Reviewers. One of the Subcommittee Reviewers presented the Subcommittee Report.
 - The goal of this project is to determine whether RNA extraction reagents from various commercial kits inactivate SARS-CoV-2. The testing protocol used by the Centers for Disease Control and Prevention will be duplicated.
 - No RNA preparations or viral stock samples will leave the BSL3 facility.
 - All of the required trainings have been completed.
 - The draft BUA letter was shown.
 - A member made a motion to approve the draft BUA letter for Dr. Kreuzer. Another member seconded the motion.
 - The Committee voted unanimously to approve the draft BUA for Dr. Kreuzer.
4. **ISSUES FROM THE FLOOR & PUBLIC COMMENTS:** There were no issues from the floor, and no public comments.
5. **MEETING ADJOURNED AT APPROXIMATELY 10:25 A.M.**