

HSIP REQUIREMENTS CHECKLIST



This document provides a summary of Health Sciences Immunization Program (HSIP) requirements and acceptable documentation for each item. Students are encouraged to begin collecting documentation and obtain needed immunizations or lab tests as soon as possible after admission. If you do not have a health care provider, please see the [HSIP webpage](#) for a list of [Health Care Resources](#) and find answers to frequently asked questions.

DOCUMENT SUBMISSION PROCESS

Students submit their immunization and test result documentation to a web-based system called CastleBranch. Each health sciences program sends instructions for creating the CastleBranch account to accepted students, along with deadlines for meeting requirements.

Documentation is required for each item (listed below), which you must upload to the *To Do List* in your CastleBranch account. This checklist helps you keep track as you obtain your health records. You can use [these tips](#) for locating your records. You will also find detailed instructions for meeting each required item in your CastleBranch account.

Waivers are given for valid **medical** contraindications. To obtain a UW waiver request form HSIP at myshots@uw.edu.

CHILDHOOD IMMUNIZATIONS

A primary childhood or adult DTaP/DTP/DT/Td series is required. You are expected to have received the childhood polio series. An adult IPV booster is an acceptable alternative.

The CastleBranch website asks you: *Were childhood immunizations completed?* (e.g., DTP/Polio; completion in adulthood is okay, as explained above):

- Childhood (or adult) vaccine records will be submitted to prove completion

OR

- If your health records are not available**, personal attestation is allowed. **Answer “yes”** to the childhood series question in your CastleBranch account.

MMR: MEASLES (RUBEOLA), MUMPS AND RUBELLA

Two doses of the MMR 3-component vaccine are required (other vaccine types *not* accepted), given on or after 12 months of age and at least one month apart, **OR** positive measles, mumps, and rubella antibody titers.

- Two doses of MMR 3-component vaccine dated January 1971 or later; two live vaccines may be given on the same day or more than one month apart, **OR**
- Lab reports showing positive antibody (IgG) titer results for measles (rubeola), mumps, and rubella (NOTE: IgM titers are *not* acceptable.)

DOCUMENTATION REQUIREMENTS

Tips to ensure documentation is *not* rejected during the submission process:

- Records must include student name, vaccine type and exact dates (month/day/year) for each dose.
- Pharmacy print-outs, childhood records/cards, chart notes, provider letters, and electronic print-outs are all acceptable proof of immunization.
- Submit actual lab report print-outs showing titer or IGRA results. An immunization summary does not suffice as a lab report. Student name and collection or “draw date” must be included.
- Hepatitis B Surface Antibody Titers **MUST** include a numeric reference range.

TB SCREENING

Obtain screening during month(s) required by program. **An initial** (entry year) screening of **two TB skin tests** (PPD) **or IGRA blood test** (QuantiFERON-TB Gold or T-spot) **is required**, unless you have documentation of a previous positive test result. Students with a previous positive should follow the instructions in their CastleBranch account for required documentation.

PPD Testing - Second PPD must be placed 1-3 weeks **after the first is read**. PPD documentation must include: name, dates placed, dates read, and results in mm.

IGRA screening must be submitted on a lab report.

TETANUS-DIPHTHERIA-PERTUSSIS

One dose of Tdap is required. If you received it more than 10 years ago, an additional dose of Td-containing vaccine is needed. Titers are **not** accepted in lieu of Td/Tdap vaccine.

- Documentation of adult Tdap vaccine within the past 10 years
- OR**
- Td administered in the past 10 years **AND** a Tdap vaccine administered on or after 6/1/2005

VARICELLA

Two doses of varicella-containing vaccine are required, given on or after 12 months of age and at least one month apart, **OR** positive varicella antibody titer. **History of disease is not accepted. Only vaccine or titer is accepted.**

- Two doses of varicella vaccine dated March 1995 or later; two live vaccines may be given on the same day or more than one month apart
- OR**
- Lab report showing positive varicella antibody (IgG) titer result (NOTE: IgM titer is *not* acceptable.)

INFLUENZA VACCINE

Submit documentation of required seasonal influenza vaccine between August and October each year.

Contact the Health Sciences Immunization Program (HSIP) at myshots@uw.edu or leave a VM at 206.616.9074.

HEPATITIS B

Complete Hepatitis B vaccine series (Hepatitis B 3-dose series or Heplisav-B 2-dose series) spaced appropriately per standards set by the Centers for Disease Control and Prevention (CDC) **AND a positive Quantitative Hepatitis B Surface Antibody (Quantitative HBsAb) titer** meets the requirement.

A lab report is required and *must include numeric reference ranges*; the usual standard for a positive titer is 10 mIU/mL or higher. Titers submitted without a full vaccine series, without numeric results/ranges, or on a summary report are *not* accepted.

- Three or more documented doses of Hepatitis B vaccine **AND** a positive **Quantitative HBsAb** titer, **OR**
- Two doses of Heplisav-B vaccine **AND** a positive **Quantitative HBsAb** titer, **OR**
- Hepatitis B/Heplisav-B series in process; upload documentation in your CastleBranch account for each dose as received; titer is due four weeks after last dose in series; a status of compliance will be maintained as long as each deadline is met

Negative Titer – If your titer result comes back negative, upload your FULL HepB vaccine series and the negative titer lab report in your CastleBranch account. A new action will be created for an additional HepB vaccine dose “booster” followed by a repeat titer 4 weeks after the booster dose.

Hepatitis B Infection/Carriers/Non-Responders

- For past/resolved hepatitis B infection*, submit lab reports for QN HBsAb, HBcAb, and HBsAg to HSIP at myshots@uw.edu and await further instructions.
- For Hepatitis B carriers*, contact HSIP at myshots@uw.edu to obtain a letter for your provider. Submit completed letter with a lab report showing positive HBsAg to HSIP for review.
- For Hepatitis B non-responders*, contact HSIP at myshots@uw.edu to obtain a letter for your provider. Submit completed letter and documentation of two FULL Hep B series, lab report(s) showing negative HBsAg and appropriately timed negative HBsAb.