



# HSIP Requirements Checklist

This list provides a summary of Health Sciences Immunization Program (HSIP) requirements, and acceptable documentation for each item. Students are encouraged to begin collecting documentation and obtain needed immunizations or lab tests as soon as possible after admission. If you do not have a health care provider, please see the [HSIP website](#) for our [Health Care Resources Focus Sheet](#). We also have answers to frequently asked questions.

## Document Submission Process

Students submit their immunization and test result documentation to a web-based system called CastleBranch (CB). Each health sciences program sends instructions for creating the CB account to accepted students, along with deadlines for meeting requirements. Students create their CB account when they receive instructions including a link to HSIP's account set-up portal. Further information about CB's system is available on their [new client](#) page.

Documentation is required for each item, which you must upload to the To Do List in your CB account. This checklist helps you keep track as you obtain your health records. You can use [these tips](#) for locating them. *You will also find detailed instructions for meeting each required item in your CB account.*

## 1. Childhood Immunizations

A primary childhood or adult DTaP/DTP/DT/Td series is required. Students are expected to have received the childhood polio series. An adult IPV booster is an acceptable alternative.

Students are asked on the CB website: Were childhood immunizations completed? (e.g., DPT/Polio; completion in adulthood is okay, as explained above)

- Childhood (or adult) vaccine records will be submitted to prove completion **OR**
- If health records aren't available:** personal attestation is allowed. **Answer "yes"** to the childhood series question **in your CB account.**

## 2. Influenza Vaccine

Submit documentation of seasonal influenza vaccine (**required**) between August and October each year. Waivers are given for valid **medical** contraindications. A UW flu waiver request form (available from HSIP at [myshots@uw.edu](mailto:myshots@uw.edu)) must be signed by a provider, then returned to HSIP for review. School compliance staff and training sites are notified of approved waivers.

## 3. TB Screening

An initial (entry year) two-step TB skin test (PPD) or IGRA blood test (QuantiFERON-TB Gold) is required unless you have documentation of a previous positive. PPD documentation **must** include: name, dates placed, dates read, and results in mm. Results obtained by "self-read" are not accepted. Forms are in the CB To Do List. *Test during month(s) suggested by program to ensure your documentation is accepted.*

### Tips to ensure documentation is not rejected during the submission process:

- Records must clearly indicate student name, vaccine type, and dates (month/day/year) for each dose. Verbal histories, year only, or "1/1/year" (sometime in the year of) dates are **not** accepted.
- Pharmacy print-outs, childhood records/cards, chart notes, provider letters, and electronic print outs are all acceptable proof of immunization.
- Submit actual lab report print outs showing titer or IGRA results. An immunization summary does not suffice as a lab report.
- Student name and collection or "draw" date must

## 4. Tetanus-Diphtheria-Pertussis

**One dose of Tdap** is required. If given more than 10 years ago, an additional dose of Td-containing vaccine. Titers are **not** accepted in lieu of Td/Tdap vaccine.

- Documentation of adult Tdap vaccine since 2005 (when adult vaccine became available) **AND**
- Td OR Tdap in past 10 years, not expiring during school year. May be same vaccine dose as above.

## 5. MMR: Measles (Rubeola), Mumps, and Rubella

**Two** doses of MMR 3-component vaccine (other vaccine types not accepted) given on or after 12 months of age and at least one month apart, **OR** positive Measles, Mumps, and Rubella antibody titers.

- Two doses of MMR 3-component vaccine dated 1/71 or later. Doses given within a month after another live virus vaccine are not accepted (same day is OK). **OR**
- Lab reports showing positive antibody titer results for: measles (rubeola), mumps, and rubella (NOTE: IgM titers are NOT acceptable)

## 6. Varicella

**Two** doses of varicella-containing vaccine given on or after 12 months of age and at least one month apart, **OR** positive Varicella antibody titer. **History of disease is not accepted. Only vaccine or titer.**

- Two doses of varicella vaccine dated 3/95 or later. Doses given within a month after another live virus vaccine are not accepted (same day is OK). **OR**
- Lab report showing positive varicella antibody titer result (NOTE: IgM titer is NOT acceptable)

## 7. Hepatitis B

**Three** vaccine doses spaced appropriately per CDC standards **and** a positive quantitative Hepatitis B surface antibody titer meets the requirement. The lab report result **must** include numeric reference ranges; the usual standard for a positive titer is 10 mIU/mL or higher. Titers submitted alone (without vaccine dates), or without numeric results/ranges, are **not** accepted.

- Three or more documented doses of vaccine **and** a positive HBSAB-QUAN/CONC/Index titer **OR**
- Hep B series in process: upload documentation of each dose as received to your To Do List to remain compliant; titer due 4-6 weeks after last dose.

### TIP: Meeting the Hepatitis B Requirement

- Be sure correct test is ordered (not HBsAg or HBV DNA, they are the wrong test). You need a quantitative anti-HBs (HBsAb), or, if a qualitative test, it must have a numeric reference range.
- If titer is negative, follow CDC recommendations for boost and re-titer of health professionals. Available in forms section of CB account or at: <http://www.immunize.org/catg.d/p2109.pdf>
- Re-check HBsAb titer 4-6 weeks after you receive ONE boosting dose of vaccine.
- The full series is only needed if you don't respond to a boosting dose.
- Antigen (HBsAg) testing (for prior exposure or "carrier" status) is sometimes ordered before completing the remainder of a repeat series.
- Check the FAQs on HSIP's website for more info.

- For past/resolved hepatitis B infection:* Submit lab reports for QN HBsAb, HBcAb, and HBsAg to HSIP at myshots@uw.edu and await further instructions.
- For Hepatitis B carriers:* Contact HSIP at myshots@uw.edu to obtain letter for provider. Submit completed letter with lab report of positive HBsAg to HSIP for review.
- For Hepatitis B non-responders:* Contact HSIP at myshots@uw.edu to obtain letter for provider. Submit: completed letter and documentation of two 3-dose Hep B series, lab report(s) of negative HBsAg and appropriately timed negative HBsAb .