

RADIATION SAFETY COMMITTEE MEETING

Date: November 14, 2023
Time: 1:00 – 3:00 p.m.
Location: Magnuson Health Sciences Building T-245
 (Please see the attached document for access instructions) or access by remote dial in: **+1 253 215 8782**; Enter Meeting ID: **946 2660 5080**

RSC members can login remotely using the link sent via email from Zoom by *EHS Online Meeting* titled "Panelist for UW Radiation Safety Committee."

Attendees:
 All RSC members
 Select RS staff
 Open to the public.

TIME	TOPIC	NOTES
1:00	<p>Opening (Kanal)</p> <ul style="list-style-type: none"> • Roll-call • Voting Procedures • Conflict of Interest reminder • Announcements • Meeting Agenda 	
1:10	<p>Items requiring RSC approval</p> <ol style="list-style-type: none"> 1. Minutes from previous meeting including review of Action Items (<i>Campbell</i>) 2. RUAs requiring RSC approval (<i>Chambers</i>) <ul style="list-style-type: none"> • Campbell RUA (updates for source removal) • UW Medical Cyclotron Facility (New RUA Holder) • Kiem RUA (At-211 limit increase) 3. Authorized individuals (<i>Johnson</i>) <ul style="list-style-type: none"> • None 4. 2022 RS Annual Audit (<i>Campbell</i>) <ul style="list-style-type: none"> • Final review and approval 	
1:40	<p>ALARA Review</p> <ol style="list-style-type: none"> 5. ALARA report (Campbell) <p>HSRAC Approval Review</p> <ol style="list-style-type: none"> 6. HSRAC report (Johnson) <p>RUA Approval Review</p> <ol style="list-style-type: none"> 7. RUA report (<i>Chambers</i>) 	

TIME	TOPIC	NOTES
2:00	Break	
2:10	<p>Discussion Items</p> <p>8. Update on gamma knife radioactive material license inspection.</p> <p>9. Discuss action item Q2.3 - Analyze the historical data for groups with high percentage of unused dosimeters and address unreturned dosimeters at UWMC NWH.</p>	Postponed - Dosimetry training and possible RSC dosimeter policy
2:20	<p>Program Review (<i>Campbell</i>)</p> <p>10. RS program quarterly report</p> <p>11. Inventory verification tracking reports</p> <ul style="list-style-type: none"> • <i>1st and 3rd quarters only</i> <p>12. Attendance review</p>	
2:50	Public comments	
2:55	<p>Closing</p> <p>13. Other or future topics of discussion/concern</p> <p>14. Review of action items</p>	