

RADIATION SAFETY COMMITTEE MEETING

Date: August 22, 2023

Time: 1:00 – 3:00 p.m.

Location: Magnuson Health Sciences Building T-245
(Please see the attached document for access instructions) or access by remote dial in: **+1 253 215 8782**; Enter Meeting ID: **946 2660 5080**

Attendees:

All RSC members
Select RS staff
Open to the public.

TIME	TOPIC	NOTES
1:00	<p>Opening (Kanal)</p> <ul style="list-style-type: none"> • Roll-call • Voting Procedures • Conflict of Interest reminder • Announcements • Approval of Meeting Agenda 	
1:10	<p>Items requiring RSC approval</p> <ol style="list-style-type: none"> 1. Minutes from previous meeting including review of Action Items (<i>Campbell</i>) 2. RUAs requiring RSC approval (<i>Chambers</i>) <ul style="list-style-type: none"> • UWMC-NW Cardiac Imaging (New RUA holder) • UW Medical Cyclotron Facility (New RUA Holder) 3. Authorized individuals (<i>Johnson</i>) <ul style="list-style-type: none"> • Charles Hua (Y-90 TheraSpheres) 	
1:25	<p>ALARA Review</p> <ol style="list-style-type: none"> 4. ALARA report (<i>Campbell</i>) <p>HSRAC Approval Review</p> <ol style="list-style-type: none"> 5. HSRAC report (<i>Johnson</i>) <p>RUA Approval Review</p> <ol style="list-style-type: none"> 6. RUA report (<i>Chambers</i>) 	
1:45	Break	
1:55	<p>Discussion Items</p> <ol style="list-style-type: none"> 7. 2022 RS Annual Audit - Overview 8. Review of recent inspections <ol style="list-style-type: none"> a) The Joint Commission (TJC) inspection at HMC 	

TIME	TOPIC	NOTES
	<ul style="list-style-type: none"> b) DOH inspection of radiation producing machines at UWMC-NW c) DOH inspection of gamma knife license <ul style="list-style-type: none"> ▪ Revision to RSC interim approval processes 9. Dosimetry training and possible RSC dosimeter policy 	
2:35	<p>Program Review (<i>Campbell</i>)</p> <ul style="list-style-type: none"> 10. RS program quarterly report 11. Air emissions program overview (<i>Byrnes</i>) 12. Inventory verification tracking reports <ul style="list-style-type: none"> • <i>1st and 3rd quarters only</i> 13. Attendance review 	
2:50	Public comments	
2:55	<p>Closing</p> <ul style="list-style-type: none"> 14. Other or future topics of discussion/concern 15. Review of action items 	