

**University-Wide Health and Safety Committee  
Meeting Minutes**

November 10, 2015 1:00-2:30 pm  
Foegen N130A

	<b>Elected Membership</b>		<b>Appointed Membership</b>		<b>X</b>
<b>X</b>	Leslie Anderson (1)	<b>X</b>	Paul Zuchowski (3)	<b>X</b>	Doug Gallucci, EH&S
<b>X</b>	Ryan Hawkinson (1)		Bob Ennes (4)	<b>X</b>	Chris Pennington
<b>X</b>	Paula Lukaszek (2)	<b>X</b>	Nadia Khan (4)		
	Sterling Luke (2)		Nicole Sanderson (7)		
<b>X</b>	Sara Jones (3)		Michael Glidden (9)		
<b>X</b>	Ron Maxell (6)	<b>X</b>	David Zuckerman (10)		
	Paul Miller (6)	<b>X</b>	Liz Kindred (5)		
	Charlotte Rasmussen (7)		Rob Hinton (5)		
<b>X</b>	Stephen Rondeau (8)				
<b>X</b>	Sonia Honeydew (9)				
	Roy Farrow (10)				
	Kathy Newell (10)				
<b>X</b>	Rick Gleason (Faculty Senate)				
	<b>Labor Union Representation</b>		<b>Ex Officio Membership</b>		<b>Support</b>
	Jim Bals WFSE Local 1488	<b>X</b>	Michelle Doiron Attorneys General Office		Jude Van Buren, Director, EH&S
	(Vacant) SEIU Local 1199	<b>X</b>	Tracey Mosier Facilities Services	<b>X</b>	Katia Harb, Asst. Director, EH&S
	Laura Harrington SEIU 925		Wendy Winslow-Nason Risk Management	<b>X</b>	Emma Alder, EH&S Technical
	Peter Johnston UAW 4121	<b>X</b>	Ron Fouty Capital Projects		
			Josh Kavanagh, Transportation Services		

**\*X= Present at meeting**

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**Agenda**

1. Call to Order
  2. Construction Safety Presentation
  3. Approval of Minutes
  4. Election Update
  5. Evacuation Drill Subcommittee Update
  6. Group Reports
  7. Union Reports
  8. Ex-Officio Reports
  9. EH&S Reports
  10. Good of the Order
  11. Adjourn
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Recorded: by Emma Alder

1. **Call to Order:** Meeting called to order at 1:05 PM by Leslie Anderson.
2. **Construction Safety Presentation:** Ron Fouty gave a presentation on construction safety and the safety initiatives and approach of the Capital Planning and Development. He gave an overview of the phases the departments goes through when conducting safety assessments of capital projects. The phases include the contract documents, design hazard analysis, site specific safety plans, safety walks, incident reporting, and a safety review. Ron discussed how contract documents are generated. Some contracts allow UW to pre-screen contractors, which would include an analysis of how they plan to keep the contractors safe during the project. He then discussed best practices for design of projects and the process for accident reporting, investigation, and follow-up. He finished with safety metrics and thoughts on supporting a safety culture.

*Presentation:* <http://ehs.washington.edu/ohssafcom/ConstructionSafetyNovember15U-Wide.pdf>

3. **Approval of Minutes:** Changes to the October minutes were suggested. The minutes were approved as amended.
4. **Evacuation Drill Subcommittee Report:** Leslie Anderson gave an update on the most recent subcommittee meeting. Discussed updating information to provide to Interim Provost regarding the subcommittee and utilizing the building coordinators to assist with subcommittee improvement ideas.
5. **Organizational Group Reports:**
  - a. **Group 1:** Ryan Hawkinson reported that they met this morning. He gave an update on their election process. Another special election will be held to get more sections represented on the committee. The group also discussed the need to include building coordinators on incidents that involve their buildings.

- b. **Group 2:** Paula Lukaszek reported that Group 2 has not met yet.
- c. **Group 3:** Paul Zuchowski discussed the most recent Group 3 meeting. The group went over their accident reports. The cut gloves for Housing and Food Services are all almost in. A few incidents have involved pavers breaking outside new residential halls; there have been four incident reports over the last few months. They are in the process of getting the pavers replaced. Other incidents have involved people walking into glass walls and the group discussed ways to make it more visible. The group also discussed slips and falls on Red Square and if this would be a project that the U-Wide could take on next term.
- d. **Group 4:** Nadia Khan was not at the last Group 4 meeting but reported that the group discussed elections.
- e. **Group 5:** Liz Kindred reported that Group 5 met at the end of October. Reviewed accident reports, which included eye injuries with disinfecting wipes. The group is conducting their elections. The voting is taking place now and the nominations were open for two weeks.
- f. **Group 6:** Ron Maxell reported that Group 6 met in the Chemistry Building. He reported on U-Wide and discussed workers compensation report. He also reported on evacuation drill subcommittee. Chairman Paul Miller talked to Dean's Office about elections and the need for an election coordinator.
- a. **Group 7:** No members present.
- b. **Group 8:** Stephen Rondeau reported that a call for nominations has gone out and the group has not met since last U-Wide.
- c. **Group 9:** Sonia Honeydew reported that Group 9 discussed that the Great Shakeout earthquake drill did not seem well advertised this year. They also discussed whether instructors/professors know the proper procedure for building evacuations. There will be a review of Husky Ready at the next meeting as Sonia is on the UW Resilience Work Group.
- d. **Group 10:** David Zuckerman reported that Group 10 met on October 19<sup>th</sup>. Continued discussion on head injuries. He found guidelines in place for head injuries in athletics and perhaps there is a way that we can tweak these guidelines for broader use. He then reported that most units have conducted evacuation drills and they are looking into how they can educate the faculty when they are not in a familiar room so they can know evacuation routes and let the students know what to do. The elections are coming along well for the college and could be complete by the next meeting. There are groups within their College that are going through bloodborne pathogen training due to coming across transient groups and syringes found.

## 6. Union Reports

- a. **SEIU Local 1199:** No representative present.
- b. **SEIU Local 925:** No representative present.
- c. **UAW 4121:** No representative present.
- d. **WFSE Local 1488:** Paula Lukaszek wanted an update on the legionella testing and treatment at UWMC. Emma Alder will follow-up with Rob Hinton.

7. **Ex-Officio Reports:** Tracey Mosier reported on the election progress in Facilities Services.

8. **Election Update:** Emma Alder, EH&S, gave an update of the election progress to the committee.

9. **Faculty Senate:** No report.

## 10. EH&S Reports

- a. **L&I Update:** Emma Alder updated the committee on the most recent L&I inspections and activity.
- b. **Staff Updates:** Doug Gallucci gave a background on the Pre Entry Assessment Team (PEAT) and what their responsibilities are after an earthquake.

11. **Meeting Adjournment:** The meeting was adjourned by Leslie Anderson at 2:30 PM.