

## U-WIDE HEALTH AND SAFETY COMMITTEE

August 8, 2018 Meeting Minutes | 1:00 pm - 2:30 pm Foege N130A

	<b>Elected Members (HSC Group)</b>		<b>Appointed Members (HSC Group)</b>		<b>Environmental Health &amp; Safety (EH&amp;S) Staff</b>
<b>x</b>	Leslie Anderson, Co-Chair (1)	<b>x</b>	Paul Zuchowski (3)	<b>x</b>	Jude Van Buren
	Fieta Robinson (1)	<b>x</b>	Katie Beth (3) alternate	<b>x</b>	Denise Bender
<b>x</b>	Ryan Hawkinson (1) alternate	<b>x</b>	Liz Kindred, Co-Chair (5)	<b>x</b>	Doug Gallucci
	Sterling Luke (2)	<b>x</b>	Nicole Sanderson (7)	<b>x</b>	Emma Corell
	Michelle Mazzei (2)	<b>x</b>	David Zuckerman (10)	<b>x</b>	Angelina Haggard
	Leyla Salmassi (3)	<b>x</b>	Sonia Honeydew (9)	<b>x</b>	Scott Nelson
	Carol Harvey (4)			<b>x</b>	Tracy Harvey
<b>x</b>	Ann Aumann (5)			<b>x</b>	Eric Hausmann
	Natassia Stelmaszek (6)			<b>x</b>	Meli Ahumada
<b>x</b>	Beth Ramage (6)				<b>Guests</b>
	Kelly Carter-Lynn (7)			<b>x</b>	Matthew Unruh (6)
	David Hirschberg (8)			<b>x</b>	Adam Geoffroy (7)
<b>x</b>	Hannah Wilson (8)				
	Kameron Harmon (9)				
<b>x</b>	David Warren (10)				
	Lesley Colby (Faculty Senate)				
<b>x</b>	Beth Hammermeister (4)				
	<b>Labor Union Representation</b>		<b>Ex-Officio Members</b>		<b>Ex-Officio Members</b>
	Paula Lukaszek, WFSE Local 1488	<b>x</b>	Tracey Mosier, Facilities Services		Felicia Foster, Atty General's Office
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121	<b>x</b>	Chris Pennington, Facilities Services	<b>x</b>	Lt. Chris Jaross, UWPD
	Vacant, SEIU Local 1199	<b>x</b>	Steve Charvat, Emergency Management		Chief John Vinson, UWPD
			Eli King, Emergency Management		Vacant, Transportation Services
			Megan Levy, Emergency Management	<b>x</b>	Ken Nielsen Claims Services
		<b>x</b>	Rick Gleason, DEOHS		Vacant, Capital Planning & Development

\*x= Present at meeting (quorum = 11 elected and appointed members)

## Agenda

1. **Call to Order and Introductions**
2. **Approval of July Meeting Minutes**
3. **September Meeting at Harborview Medical Center (HMC) Logistics**
4. **Accident Prevention Plan (APP) Annual Update**
5. **School and College Safety Resources**
6. **EH&S Reports**
7. **Organizational Group Reports**
8. **Union Reports and Ex-Officio Reports**
9. **Recognition for Jude Van Buren**
10. **Adjourn**

*Recorded by Angie Haggard*

1. **Call to Order and Introductions:** Leslie Anderson called the meeting to order at 1:04 p.m. Jude Van Buren introduced Meli Ahumada, the new Assistant to the Director of EH&S. Adam Geoffroy introduced himself as the EH&S/Emergency Management Specialist at UW Bothell. Matthew Unruh introduced himself as the Health & Safety Committee member for Group 6 representing the Dean's Office. Katie Beth is the alternate U-Wide representative for Group 3.
2. **Approval of July Meeting Minutes:** David Zuckerman did not attend the July meeting and did not report for that Group 10 reviewed OARS reports. The July meeting minutes were approved with noted changes.
3. **September Meeting at HMC Logistics:** The September U-Wide meeting will be hosted by Group 5 at HMC. Stop the Bleed members will present an overview of the usually 8 hour training. U-Wide committee members were encouraged to take the Health Sciences Express to HMC. More specific logistics information will be provided to committee members prior to the September 12 meeting.
4. **APP Annual Update:** Health and safety committees partner with EH&S to conduct the annual review of the APP and discuss recommendations for revision, if needed. Recommendations for updates to the APP should be submitted to Emma Corell by January 1, 2019. The recommendations will be reviewed and the APP will be updated in early 2019. Those recommendations not accepted will be tracked in a spreadsheet documenting why. Emma reminded committee members that the APP is not a template and that the APP does not apply to Medical Center Employees who follow their Environment of Care plans. Emma encouraged committee members and their respective departments to integrate the APP and the Introduction to Safety at UW video with employee safety orientations.

5. **School and College Safety Resources:** Sonia Honeydew and David Warren provided online tours of their respective College of Engineering and College of the Environment safety webpages.
6. **EH&S Reports:** Emma Corell reported there are currently three open Washington State Labor and Industries, Division of Occupational Safety and Health (DOSH) compliance inspections. One involves HMC employees laundering contaminated uniforms at home. This inspection is currently in the process of scheduling a closing conference. There was an opening conference and walk through inspection at University of Washington Medical Center (UWMC) involving a concern about Personal Protective Equipment (PPE) and training for protection against Blood Borne Pathogen (BBP) exposures and chemicals, including access to Safety Data Sheets (SDS). The next steps are responding to the request for documents. There was a reported concern and opening inspection regarding potential exposure to chemicals at the Washington Nanofabrication Facility in Fluke Hall. Emma reminded committee members to document employee safety orientations and training and to monitor if the training provided is effective in practice.

Jude Van Buren updated the committee on recent EH&S staff changes. Mark Murray left the university to work for a private engineering firm. Tracy Harvey is the acting Interim Assistant Director, Lab Safety Survey & Fume Hood. During this interim period, the Building Fire Safety Group led by Scott Nelson is reporting to Denise Bender, Assistant Director Occupational Safety & Health. Jude told the committee she is retiring October 1. Katia Harb, Assistant Director for Research and Occupational Safety will be the acting interim Director for EH&S. They intend to appoint an Interim Assistant Director for Research and Occupational Safety. There will be a recruitment for the Environmental Health and Safety Director position.

## 7. Organizational Group Reports

- a. **Group 1:** Ryan Hawkinson reported that Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. Emma led a discussion on the core Accident Prevention Plan (APP).
- b. **Group 2:** Tracy Mosier reported the group formed a subcommittee to work on the Group 2 charter.
- c. **Group 3:** Paul Zuchowski reported that Group 3 reviewed OARS reports and is in the process of filling two member vacancies and reviewing the APP.
- d. **Group 4:** Beth Hammermeister reported that the sub-committee reviewed 22 OARS reports. The sub-committee members reminded committee members to 1) encourage employees that are sick to please remain home

and 2) properly use fume hoods – free from clutter and the shield at the right height. Officer Smiles talked with the committee about his role as one of the community engagement officers. He clarified that obvious camping is not allowed on campus property. The committee also discussed employee eligibility for Family Medical Leave Act (FMLA) and sick leave accruals.

- e. **Group 5:** Liz Kindred reported that Group 5 got caught up on reviewing incident reports. The committee conducted their annual review of BBP exposures. The committee is also reviewing their Environment of Care plans in lieu of an APP review. Ann Aumann added that they also discussed defining workplace violence to include specific language from the Revised Code of Washington.
- f. **Group 6:** Beth Ramage reported the August meeting was cancelled and committee members will prepare to review the APP at their September meeting. Committee members reviewed an OARs report involving a U-Car incident and will follow up with George Donegan in Transpiration Services.
- g. **Group 7:** Nicole Sanderson reported the Advisory Council on Campus Safety for Cascadia College and UW Bothell are discussing the results of the Campus Safety Survey. The committee also discussed renovations for the shared lab spaces with Cascadia College
- h. **Group 8:** Hannah Wilson reported Group 8 reviewed OARS reports. They are reviewing the APP. Their charter and standing rules are ready for approval. The committee discussed construction updates.
- i. **Group 9:** Sonia Honeydew reported that Group 9 reviewed OARS reports. The College of Engineering is planning their fall evacuation drills and committee members discussed building access.
- j. **Group 10:** David Warren reported that Group 10 reviewed OARS reports and announced the beginning of bee season. Group 10 reviewed an incident involving someone walking into the Tram mirror. The committee requested a photo of the implemented corrective action, which was provided to the committee. Group 10 also reviewed an OARS incident involving an employee death due to a personal medical condition while traveling on a research vessel. Group 10 is reviewing the APP. Group 10's annual committee recognition picnic is August 20.

**8. Union Reports and Ex-Officio Reports:** No Union representation.

Ken Nielson stated Claims Services is compiling claims data to share at a future date.

Lt. Jaross was thankful the Special Olympics successfully concluded and the UWPD is gearing up for the academic year and the Husky football season. Lt. Jaross stated the community policing initiative will kick off this fall regarding the four sectors and the supervisor sectors should be the conduit for communication.

Tracey Mosier shared that a Facilities team member suffered a serious finger injury. The injured employee wanted other employees to know that wearing the proper Personal Protective Equipment (PPE), especially in this case, gloves, prevented a more serious injury from occurring. Tracey recognized all the Facilities employees' for their efforts in reducing the OSHA recordable injuries by 36% through July when compared to the same time period last year.

Steve Charvat provided clarification on the injured Special Olympic athlete. The resulting injury was not an amputation but a degloving. A test of the UW indoor alert system will be conducted at 7:00 a.m. on September 7. There should be limited impact due to the Labor Day Holiday on September 3.

**9. Recognition for Jude Van Buren:** Leslie Anderson thanked Jude for her health and safety leadership at the University. Paul Zuchowski presented Jude with a few HUB mementos.

Jude expressed her appreciation to the committee members for their commitment to health and safety. She acknowledged the value of health and safety committee members sharing their safety concerns and successes in person.

**10. Adjourn:** Leslie Anderson adjourned the meeting at 2:28 p.m.