

**University-Wide Health and Safety Committee
Meeting Minutes**

August 12, 2015 1:00-2:30 pm
Foegen N130A

	Elected Membership		Appointed Membership		Guests
X	Leslie Anderson (1)	X	Paul Zuchowski (3)	X	Young Kim, EH&S
X	Ryan Hawkinson (1)	X	Bob Ennes (4)	X	Vince Collins, EH&S
X	Paula Lukaszek (2)		Nadia Khan (4)		
	Sterling Luke (2)		Nicole Sanderson (7)		
	Sara Jones (3)		Michael Glidden (9)		
X	Ron Maxell (6)		David Zuckerman (10)		
	Paul Miller (6)	X	Liz Kindred (5)		
	Charlotte Rasmussen (7)		Rob Hinton (5)		
X	Stephen Rondeau (8)				
	Sonia Honeydew (9)				
X	Roy Farrow (10)				
	Kathy Newell (10)				
X	Rick Gleason (Faculty Senate)				
	Labor Union Representation		Ex Officio Membership		Support
X	Jim Bals WFSE Local 1488		Michelle Doiron Attorneys General Office	X	Jude Van Buren, Director, EH&S
	(Vacant) SEIU Local 1199		Tracey Mosier Facilities Services	X	Katia Harb, Asst. Director, EH&S
	Laura Harrington SEIU 925		Wendy Winslow-Nason Risk Management	X	Emma Alder, EH&S Technical
	Peter Johnston UAW 4121	X	Ron Fouty Capital Projects		
		X	Josh Kavanagh, Transportation Services		

***X= Present at meeting**

Agenda

1. Call to Order
 2. Approval Minutes
 3. Election Year Timeline
 4. Evacuation Drill Subcommittee Update
 5. Group Reports
 6. Union Reports
 7. Ex-Officio Reports
 8. EH&S Reports
 9. Good of the Order
 10. Adjourn
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Recorded: by Emma Alder

1. **Call to Order:** Meeting called to order at 1:05 PM by Leslie Anderson.
2. **Introductions:** Vince Collins, EH&S, introduced Young Kim, Fire and Life Safety Professional, to the committee. Vince gave an overview of Young's responsibilities relates to fire safety surveys, emergency evacuation planning, and Emergency Evacuation and Operations Plans.
3. **Approval of Minutes:** A quorum was not present to review the minutes.
4. **Election Year Timeline:** Emma Alder, EH&S, gave an update of the election progress to the committee. She informed the group that the EH&S Health and Safety Committee Elections Guide has been updated. The updated guide can be found here: <http://ehs.washington.edu/ohssafcom/electguide.pdf>.
5. **Evacuation Drill Subcommittee Report:** Leslie Anderson recently spoke at the Building Coordinator Summit. She gave a brief update on a recent survey that was sent out regarding building evacuation drills. The survey identified current barriers for building coordinators related to planning and conducting drills. A prime barrier identified was fear of disruption to services. Approximately 50% of building coordinators responded to the survey. The survey is still live if any coordinators still wish to participate.
6. **Organizational Group Reports:**
 - a. **Group 1:** Ryan Hawkinson reported that Charles Easterberg gave a presentation to Group 1 on the different varieties and characteristics of bees, hornets, and wasps. He also discussed steps that one can take to avoid being stung. Regular business was tabled for September.
 - b. **Group 2:** Paula Lukaszek that Group 2 reviewed the U-Wide meeting and OARS reports and also discussed the upcoming election. Group 2 is still trying to identify their Election Coordinator.

- c. **Group 3:** Paula Zuchowski gave an update on Group 3 meeting. The group is working on elections and many members have volunteered to run again. A call for nominations has been sent to the departments represented by Group 3.
- d. **Group 4:** Bob Ennes reported that Group 4 met on July 28th. Scott Preston, UW Emergency Management, presented the annual disaster exercise, Royal Flush, and emergency preparedness. The group discussed traffic concerns on 15th Ave and Pacific St. and discussed the OARS reports reviewed by the subcommittee.
- e. **Group 5:** Liz Kindred reported that Group 5 met in July and reviewed bloodborne pathogen exposures for 2014. They discussed what has been done to reduce needlesticks. In June, they discussed the upcoming elections. The group also reviewed resources available for reporting concerns and safety hazards.
- f. **Group 6:** Ron Maxwell reported that Group 6 met on July 16th. The group does not have an appointment from the Dean's office or an appointed Election Coordinator. The group discussed the U-Wide meeting that took place in Bothell and reviewed 15 OARS reports.
- a. **Group 7:** No representation from Bothell.
- b. **Group 8:** Stephen Rondeau reported that Group 8 discussed wrist/thumb injuries and better injury descriptions now available in OARS. Stephen reported that there is a new revision to the road above the campus stairwell. Tacoma has made a plan to implement back-in only parking on the street to make it safer for bicyclists. There are some committee members who are not in favor of this idea. There has been a request for their reasoning behind the decision. The group also discussed sandblasting in buildings to get rid of old paint, which has caused fire alarms to go off and hit the sprinkler system in the process. The impromptu drill also occurred at a time when summer school was in session. There was a concern that the instructors were not taking the drill seriously. Other topics discussed involved traffic concerns, heat exhaustion, and the installation of bollards at the top of the campus stair.
- c. **Group 9:** No representation present.
- d. **Group 10:** Roy Farrow reported on the last Group 10 meeting. They discussed the group's efforts to update all the building's Emergency Evacuation and Operation Plans (EEOPs).
- e. **Faculty Senate:** Rick Gleason no report.

7. Union Reports

- a. **SEIU Local 1199:** No representative present.

- b. **SEIU Local 925:** No representative present.
 - c. **UAW 4121:** No representative present.
 - d. **WFSE Local 1488:** Jim Bals no report. Paula informed the committee that the speeding continues on Canal Road.
- 8. Ex-Officio Reports:** Ron Fouty, Capital Projects Office reported on ongoing construction. Josh Kavanagh reported that Transportation Services has launched a new base driver safety training. This is an institutional training not just for the Seattle campus. The goal was to revamp the program to be more interactive comprehensive. There are also courses offered in-person. The training addresses the gap around van operators; a lot of people were not picking up additional van operation. Now, the van operator training is fully integrated into the basic training. He discussed construction in E12 parking area; gate arms are in place and the grade is being improved for safety. Increased community pressure regarding the greenway around 12th Ave. there is pressure to make it a bicycle connection where bikes do not need to dismount. However, this is a high pedestrian area and Transportation Services does not intend to budge on their stance.
- Jude Van Buren reported that EH&S met with Labor & Industries (L&I) in May. As a result of this meeting, EH&S plans to attend more union meetings to open up conversations about employee safety.
- 9. EH&S Reports**
- a. **L&I Update:** Emma Alder gave an overview of current and recent L&I inspections on campus.
 - b. **Staff Updates:** Katia Harb informed the committee of recent vacancies in EH&S and postings to fill these positions.
- 10. Good of the Order:** Rick Gleason reminded the committee of the Annual Governor's Safety Conference in Tacoma that is coming up in October. There will be a short course on the day before for OSHA 10 Construction Safety and Health Training. Jude reminded the group of a short course called "Nanomaterials, Chemical Exposure and Control Banding: What does it mean for Workplace Safety?" that will be held before the 2015 Northwest Occupational Health Conference.
- 11. Meeting Adjournment:** The meeting was adjourned by Leslie Anderson at 1:55 PM.