

U-WIDE HEALTH AND SAFETY COMMITTEE

July 11, 2018 Meeting Minutes | 1-2:30 PM; Foegen N130A

	Elected Members (HSC-Group)		Appointed Members (HSC-Group)		Environmental Health & Safety (EH&S) Staff
X	Leslie Anderson, Co-Chair (1)	X	Paul Zuchowski (3)		Jude Van Buren
X	Fietta Robinson (1)		Beth Hammermeister (4)	X	Denise Bender
	Sterling Luke (2)	X	Liz Kindred, Co-Chair (5)	X	Emma Corell
	Michelle Mazzei (2)	X	Sonia Honeydew (9)	X	Angelina Haggard
X	Leyla Salmassi (3)		David Zuckerman (10)		
X	Carol Harvey (4)	X	Nicole Sanderson (7)		
X	Ann Aumann (5)				
	Natassia Stelmaszek (6)				
	Beth Ramage (6)				Guests
	Kelly Carter-Lynn (7)			X	Katia Harb
	David Hirschberg (8)			X	Judy Cashman
X	Hannah Wilson (8)			X	Doug Gallucci
	Kameron Harmon (9)				
	David Warren (10)				
X	Lesley Colby (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
	Paula Lukaszek, WFSE Local 1488	X	Tracey Mosier, Facilities Services		Felicia Foster, Atty General's Office
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121		Chris Pennington, Facilities Services		Margaret Graves, Atty General's Office
	Vacant, SEIU Local 1199	X	Steve Charvat, Emergency Management		Chief John Vinson, UWPD
			Stacie Louviere, Emergency Management		Vacant, Transportation Services
			Eli King, Emergency Management		Vacant, Claims Services
			Megan Levy, Emergency Management		Vacant, Capital Planning & Development
			Rick Gleason, DEOHS		Lt. Chris Jaross, UWPD
*x= Present at meeting (quorum = 11 elected and appointed members)					

Agenda

1. **Call to Order and Introductions**
2. **Approval of June Meeting Minutes**
3. **Disposal of Needles at UW Presentation**
4. **UW Building Safety Taskforce Update**
5. **EH&S and Labor & Industries Reports**
6. **Organizational Group Reports**
7. **Union and Ex-Officio Reports**
8. **Good of the Order**
9. **Adjourn**

Recorded by Angie Haggard

1. **Call to Order and Introductions:** Leslie Anderson called the meeting to order at 1:05 p.m.

Lesley Colby was inducted as the Faculty Senate member for the 2018-9 term.

2. **Approval of June Meeting Minutes:** The June meeting minutes were approved as written.
3. **Disposal of Needles at UW:** Presentation given by Katia Harb, Assistant Director, Research and Occupational Safety, EH&S. State and Federal regulations govern sharps use and waste disposal. Judy Cashman, Occupational Health Nurse Supervisor, is the Bloodborne Pathogens (BBP) program manager. Sharps generated by UW work must be sterilized prior to disposal. Personal sharps disposal varies based on the local health department jurisdiction. Contact EH&S to help assist in the coordination of disposal process if a department or organization wants to provide personal sharps containers. Katia Harb's team will continue to evaluate if an initiative is needed to develop and maintain central sharps disposal locations. If an exposure to a bloodborne pathogen occurs call your Employee Health Center and submit an OARS report.
4. **UW Building Safety Taskforce Update:** No updates.
5. **EH&S and Labor & Industries Reports:** Emma Corell stated there is an open Labor & Industries inspection at Harborview Medical Center involving employees and laundering uniforms. The inspection is currently in the employee interview phase.

Denise Bender announced that Phil Numoto (Industrial Hygienist) is retiring at the end of July and that Robyn Kunsman (Health & Safety Coordinator) took another position within Research and Occupational Safety in EH&S. Both positions will be

filled. An online ergonomic self-assessment tool will be available before the end of the year.

Katia Harb announced additional EH&S staff changes. Mark Murray, Assistant Director, Building Fire & Safety, is retiring and his last day will be July 20. Also, Jude Van Buren, Senior Director, is retiring October 1 of this year. Patricia Clayton, Occupational Health Nurse, retired.

6. Organizational Group Reports and Special Olympics Update

- a. **Group 1:** Fieta Robinson reported that Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. Committee members shared their volunteer and personal experiences participating in the 2018 Special Olympics USA games held in Seattle July 1-6. The committee discussed an Applied Physics Lab incident that occurred while delivering research equipment out of state. Denise Bender stated there will be a Safety Alert regarding this incident in the EH&S newsletter. The committee is working on department Business Continuity Plans and reviewing the Accident Prevention Plan.
- b. **Group 2:** Angie Haggard reported that Group 2 last met on June 14. The committee discussed reporting slip, trip, and fall hazards to the Facilities Services Customer Care team. Facilities Services Personal Protective Equipment (PPE) Fair was successful.
- c. **Group 3:** Paul Zuchowski reported Group 3 reviewed OARS reports. Committee members reviewed an OARS report involving a slip and fall in a walk-in freezer and recommended a no slip mat be purchased. Paul presented Angie Haggard with the 2018 Gold Star Award.
- d. **Group 4:** Carol Harvey reported that the Group 4 subcommittee reviewed OARS reports and discussed the mercury thermometer swap program. Phil Numoto presented on ergonomics and led the committee member's through how to adjust an office chair. The Primate Center has a best practice of sending out monthly training reports as a tool to monitor training requirements.
- e. **Group 5:** Liz Kindred reported that Group 5 caught up on reviewing reports since they did not meet in May due to Memorial Day. Currently there is roof work resulting in smell related complaints even though all chemicals are pre-approved. The committee discussed clarifying the definition of a Workplace Violence incident. Group 5 is hosting the U-Wide committee in September which will include a presentation from Stop the Bleed.

- f. **Group 6:** No representation.
 - g. **Group 7:** Nicole Sanderson stated the UW Bothell meeting was rescheduled from July 10 to July 17.
 - h. **Group 8** Hannah Wilson reported Group 8 reviewed OARS reports and held first aid training. They are reviewing the Accident Prevention Plan.
 - i. **Group 9:** Sonia Honeydew reported that Group 9 reviewed OARS reports. Megan Levy from UW Emergency Management presented on the Business Continuity program. Group 9 is reviewing the Accident Prevention Plan. Group 9 committee expressed concern about the summer camp drop off and pick up locations. U-Wide committee members suggested reaching out to Caroline Shelton, Director, Office for Youth Programs Development and Support.
 - j. **Group 10:** Angie Haggard provided an update. Committee members working on their respective department supplements to the Accident Prevention Plan i.e. field work, trailers, research ships, outdoor education, small boats.
7. **Union Reports:** No representation.
8. **Ex-Officio Reports:** Steve Charvat reported that the 2018 Special Olympics USA were a successful event due to all the preplanning. There were no fatalities. A finger amputation of an athlete occurred in the residence hall. A permitting snafu by vendors almost resulted in cancelling the Fourth of July event planned for the athletes and their families. Steve reiterated the need for a standardized event checklist. Steve announced that Stacy (Smith) Louviere has taken a position in the private sector. Denise Bender complimented UW Emergency Management staff on their role with the Special Olympics. Emma Corell gave kudos to the HUB staff for their handling of the food service in the Husky Den.
9. **Good of the Order:** Ann Aumann asked who to talk to about traffic control regarding crosswalks. Committee Members replied that the Ex Officio position for Transportation Services is currently vacant.
10. **Adjourn:** Leslie Anderson adjourned the meeting at 2:26p.m.