Roof Access Permit

This permit is completed by: (1) Contractor supervisor/manager of contracted employees who will access the roof; with

(2) UW Point of Contact (project manager/supervisor/building coordinator). If there are changes to the scope of work, hazards, and/or safeguards identified on an active Roof Access Permit, a new Roof Access Permit must be completed.

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| General Information |
| Person(s) and Company Requesting Permit: Click to enter text |
| Building: Click to enter text      |
| Area of roof to be accessed (be specific – attach sketch/photos of roof and area of intended access): Click to enter text |
| Task to be performed: Click to enter text |
| Date(s) of access: Start date: Click to enter date Close date: Click to enter dateClick here to enter text. |
| Date of Pre-task planning meeting of Contractor and UW Point of Contact : Click to enter date |
| Identification of Potential Hazards (check all that apply) |
| [ ]  | Low slope roof (4:12 or less) | [ ]  | Rooftop obstructions greater than 30 inches high | [ ]  | Different levels of roof requiring access |
| [ ]  | Steep slope roof (greater than 4:12) | [ ]  | RF radiation (cell phone tower) | [ ]  | Elevated mechanical equipment within 10 feet of perimeter edge |
| [ ]  | Parapet wall less than 42 inches high | [ ]  | Perimeter leading edge work | [ ]  | Slippery when wet |
| [ ]  | Skylights | [ ]  | Roof openings (ladder openings, holes, etc.) | [ ]  | Other: Click to enter text |
| [ ]  | Controlled access zone | [ ]  | Roof hatches within 10 ft. of perimeter edge | [ ]  | Other: Click to enter text |
| [ ]  | Roof assessment/evaluation issues | [ ]  | Uncontrolled access zone | [ ]  | Other: Click to enter text |
| Safety Preparations (check all that apply) |
|  | Describe Safeguards and Actions Required |
| [ ]  | Minimum of two persons performing work (required) | Click to enter text |
| [ ]  | Radio communication to/from ground established (required) | Click to enter text |
| [ ]  | Lighting provided for night work | Click to enter text |
| [ ]  | Weather conditions safe | Click to enter text |
| [ ]  | Falling object protection provided | Click to enter text |
| [ ]  | Fall protection/work plan (required - must be attached) | Click to enter text |
| [ ]  | Skylights, roof openings and holes covered or guarded with covers/guardrails meeting regulated strength | Click to enter text |
| [ ]  | RF non-ionizing radiation hazard map | Click to enter text |
| [ ]  | Safe work practices for mechanical equipment use reviewed | Click to enter text |
| [ ]  | Hot work permit | Click to enter text |
| [ ]  | Evaluate roof loading – added support required? | Click to enter text |
| [ ]  | Other: Click to enter text | Click to enter text |
| [ ]  | Other: Click to enter text | Click to enter text |

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| Review/Access  |
| Important Note: Permit reviewer(s) cannot be the person(s) accessing the roof. |
|  | Name | Signature | Date |
| UW Point of Contact (project manager/supervisor/building coordinator) | Click to enter text |  | Click to enter date |
| Contractor supervisor/manager(of contracted employees who will access roof) | Click to enter text |  | Click to enter date |
| Permit Expires:  | Date: | Click to enter date | Time: |  |  |
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| Contracted employee(s) trained to work under this permit |
| Name (print) | Signature | Date |
| Click to enter text |  | Click to enter date |
| Click to enter text |  | Click to enter date |
| Click to enter text |  | Click to enter date |
| Click to enter text |  | Click to enter date |
| Click to enter text |  | Click to enter date |

 **Post this permit at the entrance to the roof.**