ENVIRONMENTAL HEALTH & SAFETY
UNIVERSITY of WASHINGTON

UW EH&S Temporary Food Service Permit Decision Tree
For Events Open to the Public

Is the event sponsored, organized or hosted by University students, faculty or staff?

If **NO**: You do **not** need to apply for a Temporary Food Service Permit if your event is not hosted by a University-affiliated person or group.

If **YES:**
Is the event to be held on UW property?

If **YES:**
Will the event include food?

If **NO**: You do **not** need to apply for a Temporary Food Service Permit if you are not serving food at the event.

If **YES**:
Will the *only* food served at the event be non-perishable, commercially prepared and pre-packaged foods, or prepared by UW Housing & Food Services?

If **YES**: You do **not** need to apply for a Temporary Food Service Permit under these conditions.

If **NO**:
Is the event intended to be open to general public?

If **NO:** Is the event advertised to the public in *any* media (for example, Facebook, posters/flyers, etc.)?

If **YES:**
Please complete the online Temporary Food Service Permit application.

If **YES:**
Please complete the online Temporary Food Service Permit application.

If **NO**: You do not need to apply for a Temporary Food Service Permit if your event is not open to the public **and** not advertised to the public.