UNIVERSITY-WIDE HEALTH AND SAFETY COMMITTEE
MEETING MINUTES

Oct. 11, 2006 1:00-2:30 pm
University of Washington Club

Membership:
➢ = Present
★ = Alternates

Group 1
➢ Robin Wood
Jon Organ

Group 2
➢ Ron Fouty
Carol Garing
➢ Ric Carlson

Group 3
Diane Hanks
➢ Paul Zuchowski

Group 4
Debra Glanister
Ann Aumann ★
➢ Stephanie Steppe
Julie Worlein ★

Group 5
Penny Buffo
➢ Barbara Masaki
Lois Fink
Carole Davison

Group 6
➢ Sheri Huber

Group 7
➢ John Miller
Kelly Hudson

Group 8
➢ Danette Rogers
Darren Bailey

Group 9
➢ Jack Herndon
➢ Tracy Erbeck

Group 10
David Zuckerman
Margery Cooper

Group 11
Laurie Bryan
Kathleen Newell
➢ Charlotte Boynton
Thomas Pool

SEIU 925, AFL-CIO
➢ Larry Sommers
1. Call to order
Chair Robin Wood called the meeting to order.

2. Minutes
The minutes for September were approved as written.

3. Group Reports

**Group 1, Administration/Other Academic Programs:** Robin reported that EH&S’ Charles Easterburg gave an informative and entertaining presentation about spiders to their group today (10/11/06).

**Group 2, Executive Vice President:** Ron said his group met Sept. 14th. Steve Charvat from the UW Office of Emergency Management gave a presentation. Ron reminded us of the Quakefest (today at the HUB) and the 1st Annual Building Emergency Responder Summit, on Oct. 24th.

**Group 3, Student Affairs:** Paul reported his group met, discussed topics from the previous U-Wide meeting, and possible topics for future Gr. 3 meetings.

**Group 4, Health Sciences/Hospitals:** Stephanie reported a presentation given by HVAC Shop on building ventilation.

**Group 5, Architecture & Urban Planning:** Barbara told us they have a new Dean as of July 1st and also lost two safety committee members. They are expecting to be more active.
Group 6, Arts & Sciences: Sheri told us Denis Sapiro from EH&S spoke at their meeting. They also reviewed Incident/Accident Reports.

Group 7, UW Bothell: John reported that their phone numbers are much less confusing, now, with the completion of three phone lines. Some phone signage still needs to be fixed.

Group 8, UW Tacoma: Danette said she will be meeting with the Chancellor next week.

Group 9, Engineering: Tracy said her group met briefly and discussed pedestrian safety on the Burke-Gilman Trail. They have met with some resistance, especially regarding cost issues. Chief of UW Police, Vicky Stormo, is trying to respond – she is the best person to contact.

Group 10, Forest Resources: not present

Group 11, Ocean & Fishery Science: Oceanography has a new Safety Director, Ray Hartman. On Friday they will be having the first fire drill in quite a while.

4. Presentation - Overview: UW Planning for Pandemic Flu by Karen VanDusen, Director, EH&S

Karen asked that we share this information with organizational safety committees, as well, and invited members to contact her by e-mail or by phone with any questions or issues. She distributed several handouts, including:

- Printout of slides in her presentation
- September 2006 DRAFT “Guidance Re: Communicable Disease Management Issue: Pandemic Avian Influenza Response for the University of Washington 2006”
- “Procedures for Communicable Disease Outbreak”
- “Potential Trigger Points for Strategies Requiring Restrictions”
- “Planning for an Avian Influenza Pandemic at the University of Washington.”
- “Preparing for Pandemic Influenza – A personal and family guide” put out by the WA State Dept. of Health (color brochure).

Note: Contact Michael Merrill if you didn’t receive copies of any of these.

Karen’s presentation included:

- General overview regarding communicable disease management
- The UW Advisory Committee on Communicable Disease (ACCD), formed in the 1980’s. The committee has representatives from
  - Office of Student Life – Eric Godfrey, Chair
  - Student Health (HHC) – D.C. Dugdale
  - Campus Health (CHS) – Elaine Jong
  - Environmental Health & Safety (EH&S) – Karen VanDusen
  - Health Sciences Administration (HSA) – John Coulter
  - Human Resources (HR) – Bruce Miller
  - Assistant Attorney General’s Office (AAG) – Jack Johnson, ex officio

With assistance from:
  - Housing and Food Services (HFS) – Paul Brown
  - Risk Management (RM) – Becky Bullock
  - Office of Emergency Management (OEM) – Steve Charvat
  - Health Sciences Administration (HSA) – Kathryn Waddell
  - Computing and Communications (C&C) – Scott Mah
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News and Information – Bob Roseth

- General background about forms of flu, transmission, factors of concern
- Components of UW Guidance, alignment with WHO
- Potential actions: quarantine, isolation, “social distancing” and community containment strategies
- Key decision issues and potential UW triggers
- Things you and your organizations can do
- Resources

5. EH&S Report

Denis Sapiro reviewed L&I activities for the month of September:

- Asbestos Husky Den
  - UW withdrew appeal. We will pay $7,000 in fines. The HUB B level has been labeled.
  - H&FS food handlers have been trained in asbestos awareness
  - UW has committed to developing an Asbestos Management Plan
- Health Sciences T Wing Exposures
  - The closing conference is being held waiting for a letter which will require training of approximately 100 employees on asbestos awareness
- Asbestos Management Plan
  - EH&S will be asking for help with development and volunteers to serve on committees
  - Plan involves notification, training, labeling, signage, inspections, abatement, etc.
- Safety incidents
  - Removal of a wall by the Quaternary Research Center/Atmospheric Sciences exposes them to a potential citation from PSAPCA for failure to survey prior to work.
  - C&C More Hall asbestos incident

Non – L&I:

- The Laboratory Safety Manual will be available this month online or on disk. Contact Stuart Cordts at 616-3442 or Denis Sapiro at 221-4247

6. Adjournment