UNIVERSITY-WIDE HEALTH AND SAFETY COMMITTEE
MEETING MINUTES

July 12, 2006 1:00-2:30 pm
HUB 200-B

Membership:

Group 1  ➢ Robin Wood
         ➢ Jon Organ

Group 2  ➢ Ron Fouty
         ➢ Ric Carlson

Group 3  ➢ Diane Hanks
         ➢ Paul Zuchowski

Group 4  ➢ Debra Glanister
         ➢ Ann Aumann★

Group 5  ➢ Nikki Peters for Stephanie Steppe
         ➢ Julie Worlein★
         ➢ Penny Buffo
         ➢ Barbara Masaki
         ➢ Lois Fink
         ➢ Carole Davison

Group 6  ➢ Mary Pullen
         ➢ Sheri Huber

Group 7  ➢ John Miller
         ➢ Kelly Hudson

Group 8  ➢ Danette Rogers
         ➢ Darren Bailey

Group 9  ➢ Jack Herndon
         ➢ Tracy Erbeck

Group 10 ➢ David Zuckerman
          ➢ Margery Cooper

Group 11 ➢ Laurie Bryan
          ➢ Kathleen Newell
          ➢ Charlotte Boynton
          ➢ Thomas Pool
          ➢ SEIU 925, AFL-CIO

Larry Sommers
University-Wide Health & Safety Committee
July 12, 2006

Ex-Officio:  
➢ T.C. Richmond -- Attorney General’s Office  
➢ Anne Guthrie – Facilities Services  
    Andrew Faris – Risk Management  
    Kim Wheeler – Safety and Security, UWT

Other Attendees:  Denis Sapiro – Environmental Health & Safety

Recorded by:  Michael Merrill

---

Agenda

1. Call to order
2. Presentation – Overview of EH&S Website: Denis Sapiro, Manager, Occupational Health & Safety, EH&S
3. Group Reports
4. Personal Emergency Preparedness
5. EH&S Report
6. Adjournment

---

1. Call to order

Chair Robin Wood called the meeting to order.

2. Presentation – Overview of EH&S Website: Denis Sapiro

Denis reported that a “live” demonstration of the EH&S website at the Group 4 June meeting generated a lot of interest and questions. Therefore, it seemed like a good idea to provide a similar demonstration for U-Wide members. He walked through the site beginning with the home page and showed:

- New Norovirus (Stomach Flu) information
- West Nile Virus information, and what to do when you find a dead bird.
  - This disease may be a bigger problem this year (when both crows and mosquitoes are present).
  - Testing is done when birds are found in groups of 3 or more.
  - Call EH&S and we will contact King County.
- Facility Safety Office (FSO) → Capital Safety Projects → Funding Guidelines
  - FSO → Emergency Preparedness – info is constantly being revised.
- A Pandemic Flu link will soon be located on the home page under “General Information.”
- The MyChem link is on the home page under “Popular Links.”
- Accident Reporting (OARS) is, also located under “Popular Links.” Denis led us through the OARS links pointing out the importance of enabling Pop-up Windows which OARS requires. He also pointed out a recent TEMPORARY change in the OARS reporting procedure. Due to a current technical problem, he is asking you to print a hard copy of the pdf version and send it to him by campus mail. Please do this rather than submit the report electronically.
University-Wide Health & Safety Committee  
July 12, 2006

- Accident reports for Group safety committees will be a little late (September?) due the large amount of time it is currently taking to generate these reports.
- Groups cannot access their own reports for confidentiality and technical reasons. Information contained in training records can be gotten from EH&S.

3. Group Reports

**Group 1**, Administration/Other Academic Programs: Jon Organ reported discussion of aspects of the recent U-Wide meeting, especially pandemic flu issues and Robin Wood’s experience with WACUBO and New Orleans. They will not meet in July.

**Group 2**, Executive Vice President: Ron Fouty reported his group discussed the smoking ban and Dave Leonard’s role in designating smoking areas. They also discussed goals for the remaining 18 months. High priorities included: communicable diseases, ergonomics, emergency planning, and the Office of Emergency Management.

**Group 3**, Student Affairs: Paul Zuchowski reported that EH&S’Tom Flynn gave a presentation to his Committee. The Group distributed letters to both essential and non-essential personnel outlining their responsibilities. The committee observed that Health & Safety and Emergency Plans need to be revised due to structural changes in the Provost’s Office, especially Housing and Food Services. A revision is also forthcoming in AED (defibrillator) software. Group 3 will not meet in August.

**Group 4**, Health Sciences/Hospitals: Nikki Peters described a live demonstration given to their group of the EH&S website. She promised feedback for a train-the-training conference she will be attending next month regarding soft targets for terrorists. More copies of a pandemic flu pamphlet which were given out at their meeting can be located by contacting EH&S.

**Group 5**, Architecture & Urban Planning: no one was present

**Group 6**, Arts & Sciences: Sherri Huber reported that their group didn’t meet.

**Group 7**, UW Bothell: no one was present.

**Group 8**, UW Tacoma: no one was present

**Group 9**, Engineering: Jack Herndon reported that Jay Herzmark led their group in a discussion of the Facilities Services complaint to L&I regarding having to work on dirty or contaminated fume hoods. There is a form on Facilities Services and EH&S websites with instructions on how and when to clean fume hoods. The completed form is posted on a hood after it is cleaned. EH&S safety training and class scheduling were also discussed. Following the report of a table saw incident experienced by a shop foreman, concern was expressed about power tool accidents in general.

Pedestrian and bicycle safety (skateboards, too) was discussed regarding certain intersections on the Burke-Gilman Trail. The group wasn’t sure who at the UW had control over signage on the Trail. Hearing this report, U-Wide members shared the concern and informed us that signage is controlled by the Grounds Improvement
Advisory Committee. It was suggested that better bicycle/pedestrian awareness is required – more a need for “cultural change” than enforcement. Perhaps an Article in University Week would help. Jack volunteered to contact the Committee.

Group 10, Forest Resources: David Zuckerman reported their group didn’t meet in June. However, they have been working with Denis Sapiro on the Nutria problem in the Arboretum. Denis commented that although many Nutria are thought to have drowned in the spring flooding of their dens, the population is still probably proceeding up Ravenna Creek.

Group 11, Ocean & Fishery Science: Charlotte Boynton reported their discussion of a problem with skateboarding in a large foyer. They are concerned about both safety of the kids, and safety of the UW equipment stored there which has been nearly hit several times. Also mentioned was the building of a wheelchair ramp in the back of Henderson Hall. The ramp in the front of the building is not easy to access, and leads to a turn in a hallway that is difficult to navigate.

4. Personal Emergency Preparedness:
Robin reminded everyone of her commitment at each month’s meeting to share something related to personal preparedness. This time she distributed a printout of http://www.govlink.org/3days3ways/ which shows many useful links and includes a video quiz “3 Days/3 Ways”.

5. EH&S Report

Denis updated the Committee on asbestos signage in the Husky Den. A UW counter proposal is being developed to send to the Board of Industrial Insurance Appeals. A teleconference was held 6/15/06. The next call will be 8/3/06. Issues involve more intensive training and the quantity and wording of labels and signage.

Evaluation has progressed on asbestos exposures in the Health Sciences T-Wing with the completion of a consultant review and report. Evaluation is in the final draft. A letter will be sent to employees and students containing information in the report. Corrections training, communication, and incident/near miss/accident reporting will follow.

Denis distributed information about the Terrorist Response Drill which is scheduled to take place Sunday, July 23rd at the UW Husky Stadium. Volunteer victims are needed!! Contact Mike Gagliano at 425-238-2928 or 360-652-8522.

The EH&S Laboratory Safety Manual is being revised, and user comments are still being accepted. Please contact Stuart Cordts at 616-3442 or Denis Sapiro at 2214247.

Air quality test results at the UW following the fire on Lake Union should be back by the end of the week. There was concern about reports of a “metallic taste” in addition to burned creosote and other smoke smells.

We will meet at the Bothell campus in September. There is no meeting in August.

6. Adjournment