UNIVERSITY-WIDE HEALTH AND SAFETY COMMITTEE
MEETING MINUTES

June 14, 2006 1:00-2:30 pm
University of Washington Club

Membership: Group 1 ➢ Robin Wood…. ➢ Jon Organ
➢ Ric Carlson
➢ Ron Fouty
Group 2
Group 3 Diane Hanks
➢ Paul Zuchowski
Group 4 ➢ Debra Glanister
➢ Stephanie Steppe
➢ Julie Worlein ★
Group 5 Penny Buffo
➢ Barbara Masaki
➢ Lois Fink
➢ Carole Davison
Group 6 Mary Pullen
➢ Sheri Huber
Group 7 ➢ John Miller
➢ Kelly Hudson
Group 8 Danette Rogers
➢ Darren Bailey
Group 9 ➢ Jack Herndon
➢ Tracy Erbeck
Group 10 David Zuckerman
➢ Margery Cooper
Group 11 Laurie Bryan
➢ Kathleen Newell
➢ Charlotte Boynton
➢ Thomas Pool
SEIU 925, AFL-CIO Larry Sommers

Ex-Officio: ➢ T.C. Richmond – Attorney General’s Office
➢ Anne Guthrie – Facilities Services
➢ Andrew Faris – Risk Management
➢ Kim Wheeler – Safety and Security, UWT
Other Attendees: Denis Sapiro – Environmental Health & Safety  
Carol Garing – Publication Services  
Dave Leonard – Environmental Health & Safety  
Michael Merrill – Environmental Health & Safety  
Sharon Murphy – Environmental Health & Safety  
Glenda Haynes – Environmental Health & Safety  
Tom Flynn – Environmental Health & Safety

Recorded by: Glenda Haynes (substituting for Michael Merrill)

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Agenda
1. Call to order by Chair Robin Wood
2. Overview of EH&S Prevention and Assessment Program (3 handouts)
3. Review and approve minutes from May 10—Robin Wood
4. Group Reports
5. EH&S Report—L&I Inspections (1 handout)
6. New Business/Other:
   --May 31 Communicable disease tabletop drill (2 handouts)
   --July 23 Husky Stadium field disaster drill
   --Nutria (1 handout)
7. Adjourn

1. Call to order
Chair Robin Wood called the meeting to order. She encouraged committee chairs to send an alternate group member if they are unable to attend any UWide meeting. Robin asked to be informed by email before the meeting, if there would be no group representation present.

2. Overview of Prevention and Assessment Program
Tom Flynn, Health & Safety Supervisor in the EH&S Facility Safety Office, gave a PowerPoint presentation (with handout) informing committee members on the work of the Prevention and Assessment Team in that office. The program’s primary goals are preventing accidents and protecting UW assets. Survey locations include labs, general areas and shops, and exclude food safety, water safety and BL-3 Labs. He handed out a survey form and a lab survey checklist.

Tom stressed that the team’s purpose is to function as consultants serving departments in offering solutions and education, keeping UW within industry standards, fire code, and UW policies. A monthly report of findings is generated, complete with photographs.

3. Review and approve minutes from May 10—Robin Wood
Minutes of the May 10th meeting were reviewed and approved.
4. Group Reports

**Group 1, Administration/Other Academic Programs:** Jon Organ. Met today, June 14, and discussed food safety and pandemic flu issues. Next meeting is July 12.

**Group 2, Executive Vice President:** Rick Carlson. Met June 8 and focused on ergonomics with discussion on pandemic flu and the new smoking rule. Denis Sapiro spoke to the group about OARS.

**Group 3, Student Affairs:** Paul Zuchowski. At the last meeting discussion items were on the new smoking rule and L&I inspections.

**Group 4, Health Sciences/Hospitals:** Debra Glanister. At the last meeting on May 23 the main topic of discussion was on the recent fire that took place at the primate center. The Lab Safety Manual was reviewed. Karen VanDusen, Denis Sapiro and Andrew Faris were guests. The next meeting is planned for June 27.

**Group 5, Architecture & Urban Planning:** No group representative present at UWide.

**Group 6, Arts & Sciences:** Sheri Huber. At the last meeting I/A reports were reviewed and new member orientation took place.

**Group 7, UW Bothell:** John Miller. At the last meeting the group discussed procedures for birds in buildings and first aid training policy. John requested a meeting with Chair Robin Wood and Dave Leonard of EH&S to discuss ways to add to group involvement.

**Group 8, UW Tacoma:** No group representative present at UWide.

**Group 9, Engineering:** Jack Herndon. Group 9 last met on April 19, and reported at the May 10 UWide meeting. The next group meeting is planned for June 21.

**Group 10, Forest Resources:** Margery Cooper. I/A reports were reviewed at the last meeting on May 17, the nutria problem was discussed and Denis Sapiro was a special guest. The next meeting is June 21.

**Group 11, Ocean & Fishery Science:** No group representative present at UWide.

5. EH&S Report—L&I Inspections

**L & I update – May 2006—Denis Sapiro**

Pending L&I University Actions:

- Asbestos Husky Den
  - Matter sent to Board of Industrial Insurance Appeals, teleconference on June 15.
  - Training, labels, signs
- Health Sciences T Wing Exposures
  - Consultant review
  - Final Draft of Evaluation
  - Letter to employees and student about exposure
  - Corrections training, communication, incident/near miss/accident reporting
- OSHA / L&I Complaint Referral – HMC ER Unsafe environment
  - Use all UW resource, Ombudsman

Non-L&I:

Lab Safety Manual is being revised. Input from users is needed. Contact Stuart Cordts at 616-3771 or Denis Sapiro at 221-4247
6. New Business/Other

**Communicable Disease Tabletop Drill**—A UW communicable disease tabletop drill took place on May 31, 2006. Over 85 UW, community and regional public health officials convened for this 6-hour drill. The purpose was to further develop detailed plans, policies and procedures in responding to the potential of a worldwide pandemic impacting the UW's operations, resulting in improved emergency response. Robin distributed two handouts she got from this drill: 1) Planning for an Avian Influenza Pandemic at the University of Washington; 2) Earthquake Home Hazard Hunt.

**Husky Stadium Field Disaster Drill**—On Sunday, July 23 2006 (7am – 2pm) there will be a campus-wide field disaster drill at Husky Stadium. This drill, in cooperation with the City of Seattle and other emergency response agencies, will be the largest ever for UW. At least 200 volunteers are needed to act as victims at this drill. Free lunch will be provided for all participants. For more information on this opportunity, please contact Scott Preston at the OEM (scottpre@u.washington.edu).

**Nutria**—also called nutria rat or swamp beaver, is a large brown semi-aquatic rodent with big orange incisors. The nutria came to the U.S. in the late 1800s as an alternative to mink fur. Escapees from fur farms in the south years ago, along with recent mild winters, have caused an overpopulation that has reached the UW. Extermination costs are high and options for controlling this rodent on campus are currently being explored. A handout describing the nutria was distributed.

7. **Adjourn**—Chair Robin Wood adjourned the meeting.