
Interdepartmental Correspondence
Environmental Health and Safety
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UNIVERSITY-WIDE HEALTH AND SAFETY COMMITTEE MEETING MINUTES

March 11, 2009 1:00-2:30 pm – UW Tower: T-22 Ravenna Training Room

In Attendance

Leslie Anderson (1)
Connie Bartlett (1)
Pete Federici (2)
Diane Hanks (3)
Barbara Lovseth (4)
Bob Ennes (4)
Rich Lee (4)
Chuck Treser (4)
Susie Sargent (5)
Tracy Harvey (6)
Paul Bentson (WFSE
1488)
Elizabeth Dahl (Ex-O,
AGO)

In Attendance

Michael Glidden (9)
Jack Herndon (9)
David Zuckerman¹⁰
Kristian Haapa-aho (11)
Ken Jones (7)
Michael McMillan (8)
Stephen Costanti (8)
Steve Charvat (UWEM)
Denis Sapiro (EH&S)
David Leonard (EH&S)
Larry Sommers (SEIU
Local 925)
Carol Garing (Crtv
Com)
Michael Merrill (EH&S)

Not Present

Ron Fouty (2)
Paul Zuchowski (3)
Peter Rackers (5)
Megan Amen (5)
Sherri Huber (6)
Deborah Conley Staerk (7)
Margery Cooper (10)
Ray Hartman (11)
Barbara McPhee (EH&S)
Bill Armstrong (Ex-O, FS)
Rick Gleason (Faculty
Senate)
John Freudenthal (UAW
Local 4121)
Wendy Winslow-Nason
(Ex-O, RM)

Agenda

1. Call to order
2. Minutes Approved
3. Group and Union Reports
4. EH&S Report – L&I inspections
5. Adjournment
6. Guided Tour of UW Tower

Recorded: by Michael Merrill

1. Meeting was called to order by Vice Chair, Jack Herndon, for Ron Fouty.
2. There being a quorum, February Minutes were approved as amended.

3. Group Reports – Union Reports

Group 1, Administration/Other Academic Programs: Leslie Anderson reported reviewing new OARS reports and items from the previous U-Wide meeting. She told us there will be changes in safety committee members and Evacuation Wardens due to recent layoffs.

Group 2, Finance and Facilities: Pete Federici reported meeting as a small group in a separate annex. They reviewed OARS reports and said they were acclimatizing to the new format.

Group 3, Student Affairs: Diane Hanks reported reviewing a few OARS reports.

Group 4, Health Sciences/Hospitals: Rich Lee reported having a presentation on a new catheter needle being used at the UWMC. This 18G needle caps itself when it is pulled out. In addition to U-Wide comments, they heard reports from HMC, UWMC, and HSB regarding accidents. It was noted that one food service worker has tested positive for Hepatitis A. The person is being monitored for one incubation period – there are two weeks remaining.

Group 5, Built Environments: Susie Sargent reported there were no OARS reports to review. A safety plan is being developed for a small building that wasn't previously covered. The building contains a studio.

Group 6, Arts & Sciences: Tracy Harvey reported two OARS reports needed more supervisor follow-up. The Group had a long discussion about how training should be tracked for general asbestos awareness and other safety courses. Since departments don't feel they have enough resources to do their own tracking, they would prefer EH&S to be responsible.

Denis informed us that Labor and Industries requires supervisors to keep training records that show which employees took what training and when. HMC has chosen to have their Human Resources department keep these records. Denis said University HR is considering a similar approach, but the cost may be as much as \$1 million. Denis promised to provide a sample form for tracking employee training for us to see.

Group 7, UW Bothell: Ken Jones reported discussing a few nagging works in progress. Two (minor) OARS reports were reviewed. Changes are being made to their evacuation plan.

Group 8, UW Tacoma: Michael McMillan reported their meeting is scheduled for tomorrow. They have no OARS cases to review. The Group went over final details for its safety fair, the "Safety Summit." They have also been updating an AED location map.

Group 9, Engineering: Jack Herndon introduced Michael Glidden, their new rep from the Dean's Office (Heidi Dlubac is leaving). They reviewed 2 OARS reports: one involving an odor in Mueller Hall and the appropriate use of a fume hood. They

discussed whether employees should follow a check list in this procedure. A similar incident happened in another building a couple of days later.

Group 10, Forest Resources: David Zuckerman reported having no OARS cases to review. Their Evacuation Warden list is complete, now, so they are ready to begin training.

Group 11, Ocean & Fishery Science: Kristian Haapa-Aho reported no OARS cases to review. There may be some “department shuffling” in the future, but that’s just speculation at this point.

WFSE 1488: Paul Bentson reported no safety issues at the moment.

UAW 4121: John Freudenthal not present.

SEIU 925: Larry Sommers reported no safety issues at the moment.

Faculty Senate: Rick Gleason not present.

Dave Leonard told us the new EH&S Director, Jude Van Buren, may attend our next meeting.

4. EH&S Report – L&I Inspections:

Denis Sapiro reported:

- Handout regarding NFPA Electrical Code 70E hazard assessment - in response to question by Paul Bentson during February meeting concerning labeling requirements for electrical equipment.
- Ron Fouty in the Capital Projects Office has confirmed that standards for new construction on the main campus are being updated constantly. The same goes for UW Bothell which can hire outside contractors, if necessary. UW Tacoma makes sure that, before starting the job, workers have enough information to install field labels. Labels must state either incident energy **or** personal protective equipment (PPE) required to work on that specific piece of equipment.
- L&I continues its inspection of Facilities Services Alterations after an electrical accident in the AERB in the old shop room #13. Interviews have been completed.
- L&I compliance inspection for HMC for Public Safety Officer hazards has been appealed in part with the settlement conferences continuing.

Asbestos labeling required by L&I is complete for Schmitz Hall, Johnson Annex, Kinkaid Hall, and the HSB T-Wing. The BB Tower is still underway.

7. The business part of the meeting was adjourned by Vice Chair, Jack Herndon, for members to tour the Tower.