ADDITIONAL REQUIREMENTS FOR BOOTHs

Event Name: _____________________  Coordinator: _____________________  Event Date: ____________

☐ Handwashing facilities must be provided at or near the booth. This includes warm, running water, pump soap and paper towels. WASH HANDS FREQUENTLY!

☐ Sanitizer for wiping cloths must be provided at the booth. Mix one teaspoon of bleach per gallon of cool water. Ask about other approved sanitizing solutions.

☐ Thermometers are required if any potentially hazardous foods are served. MONITOR TEMPERATURES FREQUENTLY!

☐ Water must be obtained from an approved source.

☐ Wastewater must be disposed of to a sanitary sewer. Disposing of wastewater in storm drains or onto the ground is unacceptable.

☐ Dishwashing facilities must be provided by you or the event coordinator if the event is more than one day in length. Soap and sanitizer must also be provided and used.

☐ Walls and ceilings must be constructed so that the booth interior is protected from dirt and weather.

☐ Floors must be constructed of a cleanable material such as concrete, astroturf, asphalt, or tight-grained plywood, except events of 1 day or less duration.

☐ Food cannot be prepared, cooked, or displayed on the front counter unless they are protected from contamination, e.g. a cover or sneeze guard.

Please sketch the floor plan:

Booth □  Trailer □  Other □  ____________

Describe the following:

1. Handwashing facilities___________________________________________

2. Construction materials to be used for floors, walls, ceilings___________________________________________

3. Wastewater disposal______________________________________________

4. Dishwashing facilities____________________________________________

5. Restroom facilities______________________________________________

Please use back of form if necessary.